



# Elsham Parish Council

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## Minutes of the meeting of Elsham Parish Council held on Tuesday 16<sup>th</sup> June commencing at 7pm at the Village Hall, Elsham

Present: Chair – Cllr Andrew Horner  
Cllr Sandra Van Oosterhout (Vice Chair), Cllr Mark Lilley, Cllr Michael Percy, Cllr Steve Moir, Cllr Marianne Everett  
Clerk – Louise Price  
Ward Councillors: Cllrs N and C Sherwood  
1 member of the public

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### 2606/01 Apologies

There were no apologies as all members were present.

### 2606/02 Public Participation

Nick Shoot from InternetTY gave a brief presentation on InternetTY bringing full fibre Hyperfast Home Broadband to Elsham. They have installed it in all the other low villages and offer competitive packages. The works would take 2-3 months and they should not need to do any digging. The only streets without ducting are thought to be Chapel Lane and Doll Lane. Nick will send information to the Clerk for the next edition of the Leader.

### 2606/03 Minutes of the previous meeting

**Resolved: That the minutes of the Annual Meeting of the Parish Council and the ordinary Parish Council meeting held on Tuesday 19<sup>th</sup> May 2026 were an accurate and true record and these were signed by the Chair.**

### 2606/04 Declarations of Interest

- a) Cllrs Van Oosterhout and Horner declared an interest in Item 2606/11b – payments made May 2026 – Appendix 1.
- b) No dispensations were given.

Signed \_\_\_\_\_ Date \_\_\_\_\_

# Elsham Parish Council.

## 2606/05 Report from Ward Councillors

Cllr Horner reported he had held a telephone surgery with Cllr Rob Waltham and that dates had been set to meet on site in Elsham with Ward Councillors and North Lincolnshire Council (NLC) officers to discuss highways issues but he hadn't been informed of the dates. Cllr C Sherwood confirmed the dates as 30<sup>th</sup> July 2026, 29<sup>th</sup> October 2026, 4<sup>th</sup> February 2027 8.30am. Grants are now available for LPG. The grant for oil heating was £300 but this was not expected to be as much. Middlegate Lane will be re-surfaced this summer from Melton Ross to Horkstow. The dates are the 7<sup>th</sup> July and the 16<sup>th</sup> July. The Clerk should receive an email from NLC. The Imagination Library is still a great success. 118 children registered in May 2026 which means 6800 are now registered.

The Chair thanked the Ward Councillors for their attendance and report and they left the meeting.

## 2606/06 Highways, Drainage, Footpaths and NLC issues

- a) Councillors discussed the SIDs. Cllr Percy will try and retrieve the information needed in the next few weeks.
- b) Cllr Horner had forwarded information to Councillors on the Barnetby Lane gullies. Despite being reported many times, NLC had not sent the road sweeper to Elsham and the blocked gullies were a hazard especially during heavy rain. He had made the decision to clean them himself and had forwarded the photos to the Clerk who had duly sent them to the Ward Councillors. This had resulted in a telephone surgery with Cllr Rob Waltham.
- c) The Doll Lane footpath hedge is overgrown. Councillors will take a look and let the Clerk know if it needs reporting. The Church Street PROW also has hedges either side which are overgrown. Cllr Moir will let the Clerk have the W3W location and photos to report to NLC. Concern was expressed that the Church Street gully needs emptying.

## 2606/07 Police Matters/Neighbourhood Watch/NATS

- a) The Police were not in attendance at the meeting but it was felt there was little to report.
- b) Cllr Lilley was not able to attend the Farmwatch launch but had received an update from a friend. It will go live the third week in July.

## 2606/08 Planning

- a) No planning decisions had been received.
- b) The following planning application had been received:  
Application No. PA/2026/619  
Proposal: Application under the Overhead Limes (Exemption)(England and Wales) Regulations 2009: Recovery of existing OHL pole numbered G1537/03-23 and one existing stay wire and replace by a new 100kVA pole mounted transformer  
Location: The School House, Vicarage Lane, Elsham DN20 ORF  
Applicant: Lynn Webster  
Resolved: Elsham Parish Council have no comments.

Signed \_\_\_\_\_ Date \_\_\_\_\_

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## 2606/09 Parish Projects, Reports and other Parish Matters

### a) Play Area

Cllr Percy provided the June inspection sheets. The quarterly report from NLC had also been received and circulated. All the post caps have now been replaced. A team of volunteers have carried out some cleaning works in the park. The grass has been cut. The bench still needs some repairs however the Play park is looking good. The moles are active. The Best Kept Village judging is between 11<sup>th</sup> July and the end of July. Cllrs Percy and Lilley will look at the bench/picnic benches before these dates.

### b) Nature Reserve

Cllr Van Oosterhout had circulated the report prior to the meeting. All the plastic tree tubes had now been removed for recycling by Phil Dunn. The Hinges will be put on the gates in the next few weeks. Cllr Van Oosterhout will liaise with NLC on the trees.

### c) June/July planting was discussed. Most of the summer planting is now complete.

**Resolved: A budget of £100 maximum for planting was agreed.**

### d) Handyman jobs for June/July include sweeping of Maltkin Lane/Front Street and tidying of Church Lane snicket.

### e) The Clerk reported that the Council had been successful with the In-Bloom Grant. The final submission for payment was early September so all purchases needed to be made by the end of August bearing in mind there is no August Council meeting. A discussion took place as to whether we should purchase the materials for the planter or buy the planter already made.

## 2606/10 Clerks Report

The Clerk informed Cllrs Lilley, Percy and Everett that Part 2 of the ERNLLCA Councillors training had been moved to September due to a clash with the Council meeting. She thanked Councillors for their responses to the Standards Training and Cllr Everett asked to be booked on to the Teams training. The Clerk stressed how important it was to read and respond to emails. VAT receipts were discussed. The Clerk reminded Councillors about standing orders.

## 2606/11 Finance/IT/Policies/Other Council business

### a) The Clerk had circulated the bank statements and bank reconciliation to the end of the May 2026.

**Resolved: That the financial expenditure, receipts, budget monitoring, bank reconciliation and bank statements be approved to 31<sup>st</sup> May 2026.**

### b) The following payments had been made – May 2026. These were noted.

05.05.26	Sissons Gardening Services	Verges/PROW/Grass cutting	£689.39
05.05.26	Cllr S Van Oosterhout	Equipment	£24.46
05.05.26	Cllr A Horner	Planting	£127.00
06.05.26	CPRE	BKV Entry	£25.00

Signed \_\_\_\_\_ Date \_\_\_\_\_

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12.05.26	Cllr S Van Oosterhout	Planting	£84.75
14.05.26	Brian Brooks	Audit 25/26	£350.00
14.05.26	North Lincolnshire Council	SLA Agreements	£780.00
26.05.26	Louise Price	Clerks Salary and Expenses	
26.05.26	HMRC	P32	£66.40
26.05.26	Cllr S Van Oosterhout	Planting	£46.98
26.05.26	Zurich	Insurance 26/27	£621.08
26.05.26	Cllr A Horner	Planting	£207.62
28.05.26	Cllr A Horner	Planting	£101.73

- c) No other payments were presented.
- d) The Clerk had met on Teams again with Unity Bank and had also attended a Teams forum. Information had been circulated to Councillors following the decision to open an Account with Unity some months ago. It was agreed that the Clerk would speak to the Clerk at Worlaby Parish Council to receive an update on their banking issues which were identical to Elsham's.
- e) Parliament has recently enacted legislation which removes the requirement to routinely publish all elected/co-opted Councillors home addresses in their Register of Interests. This is due to concerns around members safety and wellbeing. Councillors are still obliged to complete the declaration of interests as before and include their home address under 'Land' Section to enable the Monitoring Officer and staff to investigate any allegations of breach of conflict. The only redacted information will be the home address. Any other land or property owned will still need to be declared and will be published. The Clerk asked whether Councillors wished to amend their contact information the Elsham Website. It was agreed to remove all addresses and home phone numbers and leave mobile numbers and Council email addresses.
- f) Councillors had received a few ideas of Council logos from the Clerk.  
**Resolved: That Example 2 become the new logo for Elsham Parish Council. This to be added to letterheads, the website, policies and procedures, minutes and agendas going forwards.**
- g) **Resolved: to make a payment of £15 for watering costs per month (if required)**
- h) Cllr Horner asked Councillors to confirm they had access to the new email systems and were regularly picking up, reading and responding to emails.

## 2606/12 Ongoing, Minor Items, Correspondence and Agenda items for the next meeting

- a) Councillors to inform the Clerk of any items for the July Agenda. Cllr Moir submitted his apologies for the July meeting as he was due to have surgery. He will email the apologies to the Clerk.

Signed \_\_\_\_\_ Date \_\_\_\_\_

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- b) The email received from a resident regarding the traffic issues at Barnetby top was discussed. Cllr Van Oosterhout will email the garage and thank them for the recent addition of white lines and a new sign. The Clerk had already acknowledged receipt of the email but will contact the resident again.
- c) Items for the next edition of the Leader was discussed. Cllr Van Oosterhout asked if anyone else was able to put together some of the items. Items include the Nature Reserve, All Saints Churchyard, Parish Council information including responsibilities.
- d) The Big Lunch held 6<sup>th</sup> June was a huge success. A lovely note had been received from residents of Astley Corner thanking the Council for the event. £30 had been raised from the sale of books and the resident concerned wished the donation to go to the Parish Council to be held for future events. Cllr Van Oosterhout passed £30 in cash to the Clerk to be banked.
- e) Cllr Horner decided it was time to find a new home for the Best Kept Village and East Midland in Bloom awards as space was needed in the notice board. It was agreed to put them on the Village Hall wall.

## **2606/13 Date and Time of forthcoming meetings**

The dates and time of the next Parish Council meeting is:  
Tuesday 21<sup>st</sup> July 2026 7pm at Elsham Village Hall.

## **2606/14 Closure of the Meeting to the press and public**

**Resolved: That the Council move into closed session in accordance with the Public Bodies (Admissions to Meetings) Act 1960 s 1(2) due to the confidential nature of the items to be discussed.**

## **2606/15 Staffing**

- a) **Resolved: To pay the Clerks salary and expenses**
- b) **Resolved: The Personnel Committee will meet to on Tuesday 23<sup>rd</sup> June to discuss the Clerks review and report back to full Council at the July meeting.**

Meeting closed 9.18pm.

Signed \_\_\_\_\_ Date \_\_\_\_\_