

Elsham Parish Council

Parish Clerk – Louise Price
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Minutes of the meeting of Elsham Parish Council held on Tuesday 19th May 2026 commencing at 7pm at the Village Hall, Elsham

Present: Chair – Cllr Andrew Horner
Cllr Sandra Van Oosterhout (Vice Chair), Cllr Mark Lilley, Cllr Michael Percy,
Clerk – Louise Price
2 members of the public

2605/01 Apologies

Resolved: To accept the apologies received from Cllr M Everett – holiday and Cllr S Moir - holiday

2605/02 Public Participation

A member of the public present sought clarification on an item on a previous Agenda for flagpole. It was confirmed by the Council that the location was requested as Astley Corner however it was decided not to proceed due to a lack of interest. He also expressed concerns about the drains on Barnetby Hill. The Clerk will raise the issue with NLC again.

2605/03 Minutes of the previous meeting

Resolved: That the minutes of the Parish Council meeting held on Tuesday 21st April 2026 were an accurate and true record and these were signed by the previous Chair, Councillor Van Oosterhout.

2605/04 Declarations of Interest

- a) Cllrs Horner, Van Oosterhout and Lilley declared an interest in Item 2605/11c – payments made April 2026 – Appendix 1. Cllr Van Oosterhout declared an interest in Item 2505/13 – All Saints Church.
- b) No dispensations were given.

2605/05 Report from Ward Councillors

The Ward Councillors had sent their apologies.

Signed _____

Date _____

Elsham Parish Council.

2605/06 Highways, Drainage, Footpaths and NLC issues

- a) Councillors discussed the SIDs. The instruction manual had been received from Elancity and Cllr Percy was going to read it and try and obtain data from the device currently on Barnetby Lane. No response had been received from the email to Saxby All Saints Parish Council.

2605/07 Police Matters/Neighbourhood Watch/NATS

- a) Cllr Lilley had attended the recent NATS meeting and he gave a brief report. The Clerk had received an email from Sgt Harrison regarding cable theft and what to look out for. The Clerk had requested some speed monitoring be carried out in Elsham.

2605/08 Planning

Planning decisions received:

- a) Application Number: PA/2026/130
Planning permission to erect a detached dwelling – Land (Orchard) to the East of 27 Front Street, Elsham, DN20 ORN
Applicant: Mr Dodds
Permission refused
- b) Application Number: PA/2026/364
Planning permission to remove a 6m section of hedgerow on land north of Elsham Water Treatment Works, Middlegate Lane, Elsham DN20 ONU
Applicant: Anglian Water
Permission granted
- c) Application Number: PA/2025/1588
Planning permission for change of use from permanent pasture to dog exercising and training area to include the creation of a new field access, installation of 1.9m high fencing to all boundaries and the creatin of a car parking area – The Lodge, Rennison Carr Farm, Elsham Carr Road to west Carr Side Plantation, Elsham DN20 OBF
Applicant: Miss Lake
Permission granted

Planning applications received:

None received

2605/09 Parish Projects, Reports and other Parish Matters

- a) Play Area
Cllr Percy provided the May inspection sheets. There are some loose post caps that need securing and the bench needs some attention. Cllrs Percy and Lilley will investigate and report back to the June meeting.
- b) Nature Reserve
Cllr Van Oosterhout had circulated the report prior to the meeting. Anglian Water and Nelipak had sent some volunteers. Some paths were overgrown.
- c) May/June planting was discussed. There has been no update on the In Bloom Grant.
Resolved: A budget of £500 maximum for planting was agreed.

Signed _____ Date _____

Elsham Parish Council

- d) Handyman jobs for May/June include tidy up work around the Village Hall, cleaning of street sign legs and work to the gulleys.
- e) Councillors discussed the Big Lunch planned for Elsham. An afternoon tea at the Village Hall was agreed. The Clerk will create a flyer.

Resolved: a budget of £250 was agreed for the Big Lunch 2026.

2605/10 Clerks Report

The Clerk reported that she had sent a letter via the Police to the company whose vehicle damaged the verge in Elsham but as yet there had not been a response. Network Rail had been contacted regarding the state of the Elsham Signal Box but again there had not yet been a response. There was no update on the In Bloom grant as yet.

2605/11 Finance/IT/Policies/Other Council business

- a) The Clerk had circulated the bank statements and bank reconciliation to the end of the April 2026.
Resolved: That the financial expenditure, receipts, budget monitoring, bank reconciliation and bank statements be approved to 30th April 2026.
- b) The current Asset Register had been circulated to Councillors. Work needed doing on the Asset Register in the coming months. The Clerk to look at suitable formats.

- c) The following payments had been made – April 2026. These were noted.

Sissons Gardening Services	Verges/PROW/Grass cutting	£230.95
Cllr A Horner	Pigeon Spikes	£33.27
ERNLLCA	Membership 26/27	£359.84
Kyanite	Website Hosting	£200.70
Kyanite	SSL Certificate	£63.28
Cllr S Van Oosterhout	Planting	£8.48
Elsham Village Hall	Room Bookings 25/26	£200.00
Cllr M Lilley	Planting	£158.40
Mrs L Price	Clerks Salary and Expenses	£304.38
HMRC	P32	£66.20

- d) There were no payments presented at the meeting that were not on the Agenda.
- e) Annual Governance & Accountability Return (AGAR) for the year ended 31st March 2026:
Resolved: To sign and date Assertions of Section 1
- f) Annual Governance & Accountability Return (AGAR) for the year ended 31st March 2026:
Resolved: To sign and date Assertions of Section 2 – Accounting Statements
- g) Annual Governance & Accountability Return (AGAR) for the year ended 31st March 2026:
Resolved: To complete, sign and date the Certificate of Exemption Form 2
- h) The Annual Audit report for year ending 31st March 2026 was discussed by Councillors.
Resolved: That the report and recommendations be noted and duly put in place.

Signed _____ Date _____

Elsham Parish Council

- i) The Clerk had spoken to Zurich regarding the insurance renewal. This is year 3 of a 3-year agreement.

Resolved: To approve the payment for the Insurance renewal to Zurich for 2026/2027 - £621.08

- j) The Clerk gave an update on the Banking arrangements. She has had a teams meeting with Unity Bank and should have an update for the June or July meeting.

- k) Councillors discussed the Elsham Parish Council Mission Statement circulated by Cllr Van Oosterhout.

Resolved that the Councils Mission Statement is as follows: *To manage our resources responsibly to represent Elsham and its residents, to protect our natural environment and wildlife, and to build a strong sense of community.*

- l) Council Risk Assessments were reviewed. The Clerk is working on other risk assessments and asked whether Councillors were in favour of creating a Council logo and standardising the layout of policies and procedures along with Risk Assessments. This was considered a good idea and will be on the June Agenda.

- m) The Clerk would like to attend the ERNLLCA Training Day as she found the 2025 Training very helpful.

Resolved: The Council allow the Clerk to attend the Training Day.

- n) A funding request had been received from North Lincolnshire District Scouts towards their Awards Evening.

Resolved: To make a S137 Grant of £75 towards the event.

2605/12 Ongoing, Minor Items, Correspondence and Agenda items for the next meeting

- a) Councillors to inform the Clerk of any items for the June Agenda.
- b) An email had been received on the 5th May from Phonely regarding the switching off of the analogue phone systems. It was agreed that the Clerk would advertise this on the Elsham Past and Present Facebook page.
- c) Brigg and Wolds Police Team had invited the Council to the Farmwatch launch on 11th June. Councillor Lilley will attend and represent Elsham Parish Council.
- d) Worlaby School had invited Councillors to attend their end of year assembly and to consider donating towards their Year 6 hoodies. There were no Year 6 pupils at the school from Elsham this year.

2605/13 All Saints Church, Elsham

- a) The closure order for All Saints Church Churchyard in Elsham had come through effective 1st April 2026. Councillors had to decide whether they wished to take on the responsibility for the churchyard or pass it to the principal authority.

Resolved: Elsham Parish Council do not want to take on the responsibility for All Saints Churchyard and will pass this responsibility to the principal authority – North Lincolnshire Council. As agreed at the previous meeting, Elsham Parish Council are happy to undertake the grass cutting of the Churchyard under devolved services provided the funding for this is continued.

Signed _____ Date _____

Elsham Parish Council

2605/14 Date and Time of forthcoming meetings

The dates and time of the next Parish Council meetings is:
Tuesday 16th June 2026 7pm at Elsham Village Hall

2605/15 Closure of the Meeting to the press and public

Resolved: That the Council move into closed session in accordance with the Public Bodies (Admissions to Meetings) Act 1960 s 1(2) due to the confidential nature of the items to be discussed.

2604/16 Staffing

- a) **Resolved: To pay the Clerks salary and expenses**
- b) **Resolved: The Personnel Committee will meet to discuss the Clerks Annual Review.**

Meeting closed 9.28pm.

Signed _____ Date _____