

# Elsham Parish Council

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## Minutes of the meeting of Elsham Parish Council held on Tuesday 16<sup>th</sup> September 2025 commencing at 7pm at the Village Hall. Elsham

Present: Chair – Cllr Sandra Van Oosterhout  
Cllr Andrew Horner, Cllr Mark Lilley  
Clerk – Louise Price  
Cllrs N and C Sherwood – North Lincolnshire Council  
4 members of the public

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### 2509/01 Apologies

Councillor Steve Moir had sent his apologies for work commitments.

**Resolved:** That Cllr Moir's apologies be accepted.

### 2509/02 Public Participation

A member of the public requested a flag pole on Astley Corner. The resident had spoken to other residents of Astley Corner who were in favour of a flag pole. Another member of the public expressed his concern over the amount of heavy traffic passing through the village. Concerns were expressed about the narrowing of the road on Barnetby Lane.

### 2509/03 Minutes of the previous meeting

**Resolved:** That the minutes of the Parish Council meeting held on Tuesday 15<sup>th</sup> July 2025 were an accurate and true record and these were signed accordingly.

### 2509/04 Declarations of Interest

- a) Cllrs S Van Oosterhout and A Horner declared an interest in Agenda item 2509/11 – b) and Appendix 1 – Payments made July/August 2025. Cllr S Van Oosterhout declared an interest in Agenda item 2509/08 c) i) – proposed planning application on Front Street and Agenda item 2509/16 – correspondence from All Saints Church, Elsham.
- b) The Clerk granted a dispensation to Cllr S Van Oosterhout on Agenda items 2509/08 c) i) and 2509/16 as if the Chair had left the room, the Council would become inquorate and the items could not be discussed. The Clerk stated that it would only be a brief discussion around the agenda items this evening and no decisions were being made.

Signed \_\_\_\_\_ Date \_\_\_\_\_

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## 2509/05 Report from Ward Councillors

Cllr N Sherwood reported flags placed on lamp posts in Brigg would not be removed. A community grant may be available for a flag pole in Elsham but he confirmed that planning permission may be needed. The Energy Efficient appliance scheme is open in North Lincolnshire Council again. Pensioners can register on line or at the Angel Hub in Brigg. The scheme is only for those who have not received an appliance before. The simpler recycling scheme is due to start soon. Residents will have three bins but no boxes and food waste will need to be included. The age of the current vehicles is proving an issue and there are many breakdowns therefore NLC are investing in 9 new vehicles at approximately £250k each. Free swimming during the school summer holidays had just ended and over 7000 had attended sessions. It was poor timing that the issues at Brigg had happened early on in the summer break. The Clerk asked Councillors regarding an update on the missing sign at Barnetby top, the road markings at MFG and Cllr Horner mentioned the issues with the chevrons on Middlegate Lane.

The Ward Councillors left the meeting.

## 2509/06 Highways, Drainage, Footpaths and NLC issues

- a) i) The Clerk had spoken to Brady from Elsham Hall on numerous occasions regarding the Hall Lane issues and Elsham Hall had offered to install a brown tourist sign.

**Resolved:** That the offer from Elsham Hall be accepted.

- ii) There was no update on the line marking issues at MFG Barnetby Top despite it being chased.

- iii) The wooden railings at Doll Lane PROW133 have been replaced. The Clerk has passed on the Councils thanks to NLC.

- iv) The Clerk has received a response from NLC on the damaged Salt Bin on Newland Hill. A new bin will cost the Council £250, filled and installed.

**Resolved:** The Clerk to order the new Salt Bin in time for winter, to check it was included on the insurance claim and to ask NLC to take the old damaged one away.

- v) The bags of rubbish from the litter pick had not yet been collected. The Clerk will chase this.

- b) i) A member of the public had requested a road side mirror but it was decided that it would not be useful enough.

- ii) Cllr Moir had requested that the Council consider asking NLC to apply at 20 mph speed limit in Elsham but in Cllr Moir's absence, other Councillors thought that it would not be granted.

- iii) Former Cllr Damary Thompson had requested that Elsham Parish Council consider a flag pole in the village as NLC were offering them free of charge. The item had already been discussed however it was felt that the subject required more discussion.

One member of public left the meeting.

Signed \_\_\_\_\_ Date \_\_\_\_\_

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iv) Cllr Horner believes that the village road sweeping is on a 12 weeks schedule following a conversation he had with Paige Leake at NLC.

**Resolved:** The Clerk speak to Paige Leake and ask for the schedule and to ask if Vicarage Lane and Front Street can be included.

v) Elsham Hall have offered the use of their Gritter in winter months.

**Resolved:** The Clerk invite Brady from Elsham Hall to the October meeting.

vi) Cllr Horner informed the Council about the overgrown hedging and the damage of the Chevrons on Middlegate Lane bend. The hedging belonging to Elsham Hall also needed cutting along with our hedge.

**Resolved:** The Clerk to contact Highways to ask for the hedging to be cut on Middlegate Lane Bend and also to speak to Brady at Elsham Hall regarding their hedge and Andy Sissons.

## 2509/07 Police Matters/Neighbourhood Watch/NATS

There were no issues to discuss. Cllr Lilley was unable to attend the recent NATS meeting.

## 2509/08 Planning

a) No planning applications had been received.

b) i) The following Planning decision had been received:

Application PA/2025/668 – Application under the Overhead Lines (Exemption England and Wales) Regulations 2009 for the undergrounding of eight spans of overhead electricity line including the erection of five new wooden poles – granted.

c) It was proposed by Cllr S Van Oosterhout and seconded by Cllr Horner that the meeting be closed to allow members of the public to speak. Mr and Mrs Dunn addressed the Council with regards to a planning application they had been in consultation with NLC on for some time. The application had gone live that day but had missed the Council meeting agenda. The application is to build a two-storey detached custom built dwelling on Front Street. It is an NPPF Para 84 dwelling – a house of outstanding architectural standards. Mr Dunn stated that they had been in pre-app with NLC since April.

**Resolved:** The Clerk ask NLC planning department for an extension of time for a response to be submitted at the October meeting.

The meeting re-opened.

## 2509/09 Parish Projects, Reports and other Parish Matters

a) i) Play Area

No monthly report was available. Cllr Percy is booked on the ERNLLCA Playground Inspection Day.

**Resolved:** Cllr Percy will take over Play area inspections.

Signed \_\_\_\_\_ Date \_\_\_\_\_

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## ii) Nature reserve

NLC will be carry out Autumn cutting at the Nature Reserve shortly. A discussion took place on what information Councillors thought would be helpful on the proposed new notice boards. Suggestions were flora and fauna, wildlife.

## b) Planting for September was discussed.

**Resolved:** A budget of £50 was approved for planting between the September and October Council meetings.

## c) Handyman jobs for October include positioning of the lamp post poppies and works to the New Street Paths.

## d) A resident had contacted the Council requesting that the Bank outside his property on Front Street was cut as part of the scheduled works. A discussion took place regarding the request but Councillors thought that agreeing to it would create a precedence.

**Resolved:** The Clerk pass Andy Sissons details to the member of the public for them to contact him direct and settle direct.

## e) There were no other parish matters to discuss.

## f) It was agreed that Cllr Van Oosterhout would attend the EMIB presentation and Cllr Horner and his wife would attend the Best Kept Village presentation.

## g) Cllr Horner gave a report on the recent Town and Parish Liaison meeting where the subject was the LGR. There were currently three proposals but NLC believe they are viable as they are as they tick all the boxes.

## h) It was agreed to purchase a poppy wreath and ask the Handyman to put the Lamp post poppies up.

## i) Suggested dates for the Christmas tree lighting event include 02.12, 08.12, 09.12 and 25.11 – 2025. Cllr Van Oosterhout to confirm.

## 2509/10 Clerks Report

The Clerk confirmed she had contacted NLC regarding the resignation of Cllr Damary Thompson. Cllr Van Oosterhout stated she had emailed Cllr Damary Thompson thanking her for giving her time as a Councillor. Cllr Van Oosterhout will contact Cllr Ewen with a view to her returning to the October meeting.

## 2509/11 Finance

### a) The financial expenditure, receipts and bank statements were approved to 31<sup>st</sup> August 2025.

### b) The following payments had been made – July/August 2025. These were noted.

Signed \_\_\_\_\_ Date \_\_\_\_\_

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1 <sup>st</sup> July 2025	HMRC – P32	£109.58
	Newton Printing	£27.00
4 <sup>th</sup> July 2025	I Bowmer - Handyman	£69.00
	Mark Wood - Expenses	£27.96
	A Sissons – Grass cutting	£563.01
7 <sup>th</sup> July 2025	Cllr S Van Oosterhout – Planting	£31.00
14 <sup>th</sup> July 2025	Cllr A Horner – Planting	£29.47
28 <sup>th</sup> July 2025	Clerks Salary – M4	
	Just Giving – S137 Grant	£40.00
	Oikos – Passion Play – S137 Grant	£40.00
31 <sup>st</sup> July 2025	Cllr A Horner – Planting	£25.00
	HMRC – P32	£63.20
11 <sup>th</sup> August 2025	DAC Beachcroft – Insurance VAT	£9.29
	A Sissons – Grass cutting	£461.60
	Autela Payroll	£102.00
	I Bowmer - Handyman	£36.00
21 <sup>st</sup> August 2025	Zurich Municipal – additional premium	£135.32
	Clerks Salary – M5	
	HMRC – P32	£76.00
29 <sup>th</sup> August 2025	Cllr A Horner – Planting	£22.98
	SLCC – Membership	£118.00

- c) Elsham Parish Council's CPRE membership is due for renewal at a cost of £60.00  
**Resolved:** To renew the membership
- d) There were no other payments presented.
- e) Cllr Van Oosterhout had asked for an agenda item on the Councils mission statement and use of WhatsApp to be added to the agenda but it was decided to defer discussion until the October meeting.
- f) The Clerk has attended a webinar on Assertion 10 from the new Practitioner's Guide. The webinar had been circulated. Councillors were asked to watch the webinar for the October meeting.

Signed \_\_\_\_\_ Date \_\_\_\_\_

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## 2509/12 Ongoing, Minor Items, Correspondence and Agenda items for the next meeting

- a) There were no items put forward by Councillors for the Agenda for the October meeting. The Clerk confirmed she would be adding the 26/27 Budget to the Agenda and presenting a new Budget sheet to Council.
- b) The ERNLLCA LGR survey was completed.
- c) Cllr Horner will represent the Council at the Singleton Birch Liaison meeting. The Clerk will confirm his attendance.

## 2509/13 Date and time of forthcoming meetings

- a) The date and time of the next Council meeting was confirmed as Tuesday 21<sup>st</sup> October 2025 7pm at Elsham Village Hall.

## 2509/14 Closure of the Meeting to the press and public

**Resolved:** That the Council move into closed session in accordance with the Public Bodies (Admissions to Meetings) Act 1960 s 1(2) due to the confidential nature of the items to be discussed.

## 2509/15 Staffing and IT

- a) **Resolved:** to pay the Clerks salary and expenses

## 2509/16 All Saints Church, Elsham

- a) The correspondence received from All Saints Church was briefly discussed.  
**Resolved:** Cllr Van Oosterhout will contact the Church to gain more information.

Meeting closed 8.52pm.

Signed \_\_\_\_\_ Date \_\_\_\_\_