

Elsham Parish Council

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Minutes of the meeting of Elsham Parish Council held on Tuesday 15th July 2025 commencing at 7pm at the Village Hall. Elsham

Present: Chair – Cllr Sandra Van Oosterhout
Cllr Andrew Horner, Cllr Steve Moir, Cllr Mark Lilley
Clerk – Louise Price
Cllr N Sherwood – North Lincolnshire Council
No members of the public

2507/01 Apologies

Councillor Michael Percy had sent his apologies as he was on holiday.

Resolved: That Cllr Percy's apologies be accepted.

2507/02 Public Participation

There were no members of the public present.

2507/03 Minutes of the previous meeting

Resolved – That the minutes of the Parish Council meeting held on Tuesday 17th June 2025 were an accurate and true record and these were signed accordingly.

2507/04 Declarations of Interest

- a) Cllrs S Van Oosterhout and A Horner declared an interest in Agenda item 2507/11 – b) and Appendix 1 – Payments made June 2025.
- b) No dispensations were given.

2507/05 Report from Ward Councillors

Cllr N Sherwood Waltham reported that the next Planning Committee meeting was on the 23rd July. There had been over 400 comments online on the planning application for the data centre and this was likely to go to Planning in August/September. It is Foster Carer's week in North Lincolnshire. The litter being dumped in laybys was discussed. This issue seems to be worse since the bins have been removed. Cllr N Sherwood confirmed that there are no personnel/crew available to collect the litter and that the bins were removed as they were being abused with household rubbish.

Signed _____ Date _____

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He confirmed that the Government would make a decision in Autumn on the future of the Greater Lincolnshire Authority and its organisation which would come into force in 2027 or 2028 potentially

Cllr N Sherwood left the meeting.

2507/06 Highways, Drainage, Footpaths and NLC issues

- a) i) A discussion on the issues of members of the public trying to access Elsham Hall via Hall Lane were discussed. Elsham Hall had done a very good job with additional signage for the recent Abba event.

Resolved: To ask NLC to install the 'No Through Road' sign as offered and to ask Elsham Hall to liaise with NLC to change the current sign from white to brown and add additional information on their website for access to the Hall.

- ii) A short discussion took place on the on the Golf Club external lighting and Cllr Moir confirmed he had spoken to Steve Hill at the Golf Club and would re-approach him on it when darker nights returned.

- iii) The Clerk had reported the issue with the lack of line markings at MFG Barnetby Top and it is being investigated by NLC. The Clerk will have an update for the September meeting.

- iv) NLC have agreed to inspect the wooden railings at Doll Lane PROW133. The Clerk will ensure there is an update for the September meeting.

- b) There were no other Highways, Drainage, Footpath or NLC to discuss.

2507/07 Police Matters/Neighbourhood Watch/NATS

There were no issues to discuss. The Clerk will ask for the date of the next Brigg and the Wolds NATS meeting.

2507/08 Planning

- a) The following Planning application and subsequent decision had been received:
Application PA/2025/754 – Application to determine whether prior approval is required for the proposed installation of additional roof mounted solar photovoltaic equipment (PV) on existing agricultural buildings at Dodds Wold Farm, Elsham. The Council submitted a response of 'No comment or objection' to this application under the Clerks delegated powers.

- b) There were no other planning items.

2507/09 Parish Projects, Reports and other Parish Matters

- a) i) Play Area

No monthly report was available. ERNLLCA has organised a training for Playground Inspections.

Resolved: To ask Cllrs Percy and Damary Thompson to attend.

Signed _____ Date _____

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ii) Nature reserve

Cllr Van Oosterhout had produced a report for the Nature Reserve and she will circulate it to Councillors. Council needs to decide for the September meeting what they would like printed on the additional notice boards for the Reserve. Cllr Van Oosterhout will check how long the quote for the boards was valid for. The Ash trees in the Quarry were discussed. Cllr Van Oosterhout had asked someone to look at the trees and she would chase this up.

b) Planting and Best Kept Village/East Midlands in Bloom was discussed.

Resolved: A budget of £50 was approved for planting between the July and September Council meetings.

c) Handyman jobs for July to September include verge creep and work around the Village Hall.

d) The Speed Awareness signs were discussed. Cllr Van Oosterhout was unable to attend the LVF on the 18th June however had made contact with them regarding the speed signs and their current location. There was no mention of the Elancity warranty. The next LVF meeting is on the 17th September 2025 and Cllr Mark Lilley will be attending.

e) Hopefully the Elsham Wolds Museum will open on the 23rd August. A discussion took place on how to advertise the opening.

f) There were no other parish matters requiring discussion.

2507/10 Clerks Report

A few emails had been received since the publication of the agenda. Councillors agreed the Clerk should request further information on the email regarding the Greater Lincolnshire Authority. The NLC Parish and Town Council Liaison meeting was set for the 24th July and an Agenda was expected shortly. Cllr Van Oosterhout is attending but the meeting is open to all Councillors. A letter had been received from Anglian Water referring to the Nature Reserve. Cllr Van Oosterhout will complete and return the letter. The Salt Bin on the corner of Newland Hill/Barnetby Lane was discussed. The Clerk will check if a new bin has been ordered from NLC. Cllr Van Oosterhout reported that the Clerk checked Council emails most days and she asked Councillors to ensure they read emails and responded where needed.

2507/11 Finance

a) The financial expenditure, receipts and bank statements were approved to 30th June 2025.

b) The following payments had been made – June 2025. These were noted.

Signed _____ Date _____

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9 th June 2025	A Sissons – Verges and PROW	£481.60
	Kyanite – Website training	£48.00
	Eve Middleton – LEADER delivery	£25.00
10 th June 2025	Stevenson and Julian Charity – S137	£500.00
	Balfours – Playpark Rent	£30.00
	I Bowmer – Handyman work	£66.00
11 th June 2025	Worlaby Academy – S137	£20.00
17 th June 2025	L Price/HP – EPC Laptop	£721.52
23 rd June 2025	Vision ICT – new email domains	£36.00
	Amberol – Planters	£768.90
	Cllr A Horner – Planting/Watering	£44.49
	ERNLLCA – Training	£42.00
25 th June 2025	Clerks Salary and Expenses	

- c) Cllr Horner informed the Council that J B Windows had cleaned all the street signs in Elsham before East Midlands in Bloom judging free of charge and the judges had commented how clean they were.

Resolved: The Council make a S137 grant of £40 to a Charity Sky Dive that J B Windows were taking part in.

- d) The Council had received an application for a grant towards the organising of a Passion Play at Easter 2026.

Resolved: The Council make a S137 grant of £40 towards the Passion Play.

- e) There were no other payments presented.
- f) Access to online banking was discussed. The Clerk is in the process of updating the mandate and Cllrs Van Oosterhout and Horner have completed forms to have online access.
- g) The updated Community Emergency Plan was discussed. Some amendments were made.

Resolved: The Clerk amend the document as discussed and send it to Cllr Van Oosterhout for approval.

- h) The IT Policy that had been circulated was discussed.

Resolved: Approved.

- i) The additional Insurance Premium letter from Zurich was discussed. The Clerk reported she was disappointed that she had not received a response from Zurich to her queries.

Resolved: The Clerk make one more attempt to get a response before the Council make a complaint.

- j) The Council have received a request for a full-page advert in the LEADER.

Resolved: The charge be set at £20.

- k) The PROW Contractor had suggested an increase in the number of cuts. There was one more cut due before October.

Resolved: to add an additional cut to the schedule until the end of the year.

Signed _____ Date _____

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2507/12 Ongoing, Minor Items, Correspondence and Agenda items for the next meeting

- a) Cllr Van Oosterhout requested that the following items be placed on the September Agenda – The Councils Mission Statement and the use of WhatsApp.
- b) The ERNLLCA Flooding Survey was completed.
- c) The Clerk reported that she wished to attend the ERNLLCA 2025 conference. There may be a possibility that the cost could be shared with Broughton Town Council. The cost is £80 however there is a reduced fee to £40 for some smaller Councils.
Resolved: The Clerk be allowed to attend at a cost of no more than £80.
- d) It was agreed that Cllr Van Oosterhout would ask a question on the timings of grants at the meeting of the Parish and Town Councils with NLC.
- e) The Clerk has received an email from ERNLLCA on the Biodiversity Conference 2025. It appears to be on the same day at the ERNLLCA Conference.
Resolved: The Clerk to double check the date and costs. Cllr Mark Lilley will attend on behalf of Elsham Parish Council.

2507/13 Date and time of forthcoming meetings

- a) The date and time of the next Council meeting was confirmed as Tuesday 16th September 2025 7pm at Elsham Village Hall.

2507/14 Closure of the Meeting to the press and public

Resolved: That the Council move into closed session in accordance with the Public Bodies (Admissions to Meetings) Act 1960 s 1(2) due to the confidential nature of the items to be discussed.

2507/15 Staffing and IT

- a) The Clerks three-month review was discussed and Cllr Van Oosterhout thanked her for her work and commitment.
Resolved: to increase the Clerks salary to the next pay scale.
- b) **Resolved:** to pay the Clerks salary and expenses.
- c) **Resolved:** to allow the Clerk to join the SLCC
- d) The recent NLC In Bloom grant 25/26 was discussed. The compost had been purchased before the grant award date therefore the Clerk was not able to claim for it. The difference was a reduction in the value of the grant from £500 to £461.

Meeting closed 9.10pm.

Signed _____ Date _____