

Elsham Parish Council

Parish Clerk – Louise Price
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Dear Councillor

You are hereby summoned to attend an Ordinary meeting of Elsham Parish Council on **Tuesday 16th September 2025 at 7pm at the Village Hall, Elsham.**

In accordance with the provisions of the Public Bodies (Admission to Meetings) Act 1960 as amended by Section 100A of the Local Government Act 1972, Schedule 12A, the Public and Press may attend the meeting. The recording at Council meetings is allowed with the full knowledge of the Chairman of the meeting and must be conducted openly.

Louise Price – Parish Clerk – Elsham Parish Council
10th September 2025

Agenda

2509/01 **Apologies**

To receive any apologies and reasons for absence.

2509/02 **Public Participation**

To temporarily suspend the meeting for a period of no more than 20 minutes (but at the Chairman's discretion) to allow for a period of public participation. Members of the public may raise subjects, which they wish to bring to the attention of the Council. Items relating to matters on the agenda will be taken first and any decision will be made when the meeting is declared open.

2509/03 **To Approve the minutes of the following meetings:**

- a) Full Council Meeting – Tuesday 15th July 2025

2509/04 **Declarations of Interest**

- a) To record declarations of Interest by any member of the Council in respect of the agenda items listed below. Members declaring an interest should identify the agenda item number and the type of interest being declared
- b) To note dispensations given to any member of the Council in respect of the agenda items listed.

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2509/05

Report from Ward Councillors

Ward Councillors to update the Parish Council on activities within North Lincolnshire

2509/06

Highways, Drainage, Footpaths and NLC Issues

- a) To update the following highways issues:
 - i) Hall Lane signage referring to Elsham Hall
 - ii) Road Markings at the MFG garage at Barnetby Top
 - iii) Wooden Railings at Doll Lane PROW133
 - iv) Damaged salt bin – Newland Hill
 - v) Collection of litter picked waste by NLC
- b) To discuss any other Highways, Drainage, Footpaths and NLC issues
 - i) Road side mirror – request from a member of the public – Cllr Van Oosterhout
 - ii) 20mph speed limit – Cllr Moir
 - iii) Flag pole – Cllr Damary Thompson
 - iv) Street sweeping schedule – inclusion of Barnetby Lane and Vicarage Lane – Cllr Horner
 - v) Elsham Hall – offer of use of the Gritter in the winter months
 - vi) Overgrown and damaged chevrons – Middlegate Lane bend – Cllr Horner

2509/07

Police Matters/Neighbourhood Watch/NATS

- a) To receive updates from Humberside Police, Neighbourhood Watch Representatives and the NATS and resolve any action

2509/08

Planning

- a) No Planning applications have been received.
- b) To note the following Planning Decision
 - i) Planning Decision - PA/2025/668 - Application under the Overhead Lines (Exemption) (England and Wales) Regulations 2009 for the undergrounding of eight spans of overhead electricity line including the erection of five new wooden poles - granted.
- c) Any other Planning items
 - i) To discuss the email received regarding the proposed planning application for Front Street, Elsham

2509/09

Parish Projects, Reports and other Parish Matters

- a) To receive the following monthly inspections and reports and resolve any action:
 - i) Play area and to confirm Cllrs Damary Thompson and Percy are booked to attend the ERNLLCA Playground Inspection Day.
 - ii) Nature reserve and to update on the new information boards
- b) To discuss planting and resolve any action
 - i) To discuss and agree the budget for village planting for the forthcoming month and resolve any action
- c) To discuss Handyman jobs for September 2025 and resolve any action
- d) To discuss the request for a Bank on Front Street to be added to the cutting schedule
- e) To discuss any other Parish Matters and resolve any action

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- f) To confirm attendance at the Best Kept Village presentation. Cllr Van Oosterhout will be attending the East Midlands in Bloom presentation.
- g) To receive a report on the recent Town and Parish Council Liaison meeting
- h) To discuss and resolve the purchase of a poppy wreath and to agree the putting up of the lamp post poppies
- i) To set a date for the Christmas tree lighting event and to discuss and resolve the purchase of a Christmas tree for 2025

2509/10 **Clerks Report**

The Clerk to update on any other items requiring attention since the July meeting on any subject not on the agenda.

2509/11 **Finance / IT**

- a) To receive and approve the financial expenditure and approve receipts, bank statements and the budget monitoring report to 31st August 2025
- b) To note the following payments already made – July/August 2025 – see Appendix 1
- c) To resolve the renewal of the CPRE membership
- d) Any other payments presented.
- e) To discuss and confirm the Councils mission statement and agree the use of WhatsApp
- f) To note that the Clerk has attended a training on Assertion 10 – Digital and Data compliance for Councils - and to confirm any actions required

2509/12 **Ongoing, Minor Items, Correspondence and Agenda items for the next meeting**

- a) To notify the Clerk of items to be placed on the agenda for the next meeting
- b) To review and complete the ERNLLCA LGR Survey
- c) To confirm attendance at the Singleton Birch Liaison meeting

2509/13 **Date and time of forthcoming meetings**

- a) To confirm the date and time of the next Parish Council Meeting – Tuesday 21st October 2025 7pm

Part B – closed to the Public and press

2509/14 **To resolve on whether the Council will move into closed session in accordance with the Public Bodies (Admissions to Meetings) Act 1960 s1(2) due to the confidential nature of any item (s) to be discussed.**

2509/15 **Staffing and IT**

- a) To pay the Clerks wages and expenses

2509/16 **All Saints Church, Elsham**

- a) To discuss the correspondence received from All Saints Church, Elsham

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Appendix 1

Payments made July/August 2025

1 st July 2025	HMRC – P32	£109.58
	Newton Printing	£27.00
4 th July 2025	I Bowmer - Handyman	£69.00
	Mark Wood - Expenses	£27.96
	A Sissons – Grass cutting	£563.01
7 th July 2025	Cllr S Van Oosterhout – Planting	£31.00
14 th July 2025	Cllr A Horner – Planting	£29.47
28 th July 2025	Clerks Salary – M4	
	Just Giving – S137 Grant	£40.00
	Oikos – Passion Play – S137 Grant	£40.00
31 st July 2025	Cllr A Horner – Planting	£25.00
	HMRC – P32	£63.20
11 th August 2025	DAC Beachcroft – Insurance VAT	£9.29
	A Sissons – Grass cutting	£461.60
	Autela Payroll	£102.00
	I Bowmer - Handyman	£36.00
21 st August 2025	Zurich Municipal – additional premium	£135.32
	Clerks Salary – M5	
	HMRC – P32	£76.00
29 th August 2025	Cllr A Horner – Planting	£22.98
	SLCC – Membership	£118.00

