

Elsham Parish Council

Parish Clerk – Louise Price
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Dear Councillor

You are hereby summoned to attend an Ordinary meeting of Elsham Parish Council on **Tuesday 15th July 2025 at 7pm at the Village Hall, Elsham.**

In accordance with the provisions of the Public Bodies (Admission to Meetings) Act 1960 as amended by Section 100A of the Local Government Act 1972, Schedule 12A, the Public and Press may attend the meeting. The recording at Council meetings is allowed with the full knowledge of the Chairman of the meeting and must be conducted openly.

Louise Price – Parish Clerk – Elsham Parish Council
9th July 2025

Agenda

2507/01 **Apologies**

To receive any apologies and reasons for absence.

2507/02 **Public Participation**

To temporarily suspend the meeting for a period of no more than 20 minutes (but at the Chairman's discretion) to allow for a period of public participation. Members of the public may raise subjects, which they wish to bring to the attention of the Council. Items relating to matters on the agenda will be taken first and any decision will be made when the meeting is declared open.

2507/03 **To Approve the minutes of the following meetings:**

- a) Full Council Meeting – Tuesday 17th June 2025

2507/04 **Declarations of Interest**

- a) To record declarations of Interest by any member of the Council in respect of the agenda items listed below. Members declaring an interest should identify the agenda item number and the type of interest being declared
- b) To note dispensations given to any member of the Council in respect of the agenda items listed.

Elsham Parish Council

2507/05

Report from Ward Councillors

Ward Councillors to update the Parish Council on activities within North Lincolnshire

2507/06

Highways, Drainage, Footpaths and NLC Issues

- a) To update the following highways issues:
 - i) Hall Lane signage referring to Elsham Hall
 - ii) Elsham Golf Club – Car Park lights
 - iii) Road Markings at the MFG garage at Barnetby Top
 - iv) Wooden Railings at Doll Lane PROW133
- b) To discuss any other Highways, Drainage, Footpaths and NLC issues

2507/07

Police Matters/Neighbourhood Watch/NATS

- a) To receive updates from Humberside Police, Neighbourhood Watch Representatives and the NATS and resolve any action

2507/08

Planning

- a) The following applications have been received
 - i) PA/2025/754 – Application to determine whether prior approval is required for the proposed installation of additional roof mounted solar photovoltaic equipment (PV) on existing agricultural buildings. The Council submitted a response of No Comment or Objections under Clerks delegated powers.
 - ii) Any other Planning items

2507/09

Parish Projects, Reports and other Parish Matters

- a) To receive the following monthly inspections and reports and resolve any action:
 - i) Play area
 - ii) Nature reserve
 - 1) to update on new information boards and approve the quote received
 - 2) To discuss the Ash Trees in the Quarry overhanging Front Street
- b) To discuss planting and resolve any action
 - i) To discuss and agree the budget for village planting for the forthcoming month and resolve any action
- c) To discuss Handyman jobs for July-Sept and resolve any action
- d) To discuss the speed awareness signs and the movement of them, the Elancity warranty and to receive a report from the recent LVF Meeting
- e) To discuss the opening of the Elsham Museum for VJ Day and the publicity of it
- f) To discuss any other Parish Matters and resolve any action

2507/10

Clerks Report

The Clerk to update on any other items requiring attention since the June meeting on any subject not on the agenda

Elsham Parish Council

2507/11 Finance / IT

- a) To receive and approve the financial expenditure and approve receipts, bank statements and the budget monitoring report to 30th June 2025
- b) To note the following payments already made – June 2025 – see Appendix 1
- c) To discuss and agree a donation to J B Windows for a charity skydive – S137
- d) To discuss and agree the request for funding for a Passion Play – S137
- e) Any other payments presented.
- f) To discuss the Bank Mandate and access to online Banking
- g) To approve the updated Community Emergency Plan
- h) To approve an IT Policy
- i) To discuss the additional Insurance renewal
- j) To discuss the cost for an enquiry for a full-page advert in the next Elsham LEADER
- k) To discuss a suggestion from the PROW Contractor to increase the cuts per annum

2507/12 Ongoing, Minor Items, Correspondence and Agenda items for the next meeting

- a) To notify the Clerk of items to be placed on the agenda for the next meeting
- b) To review and complete the ERNLLCA Flooding Survey
- c) To discuss attendance at the ERNLLCA 2025 conference
- d) To agree questions for the forthcoming Parish and Town Council Liaison meeting
- e) To discuss the email from ERNLLCA regarding the Biodiversity Conference 2025
- f) Worlabby School – letter of thanks

2507/13 Date and time of forthcoming meetings

- a) To confirm the date and time of the next Parish Council Meeting – Tuesday 16th September 2025 7pm

Part B – closed to the Public and press

2507/14 To resolve on whether the Council will move into closed session in accordance with the Public Bodies (Admissions to Meetings) Act 1960 s1(2) due to the confidential nature of any item (s) to be discussed.

2507/15 Staffing and IT

- a) To discuss the Clerks 3-month review
- b) To pay the Clerks wages and expenses
- c) To discuss and resolve allowing the Clerk to join the SLCC
- d) Completion of Grant

Elsham Parish Council

Appendix 1

Payments made June 2025

9 th June 2025	A Sissons – Verges and PROW	£481.60
	Kyanite – Website training	£48.00
	Eve Middleton – LEADER delivery	£25.00
10 th June 2025	Stevenson and Julian Charity – S137	£500.00
	Balfours – Playpark Rent	£30.00
	I Bowmer – Handyman work	£66.00
11 th June 2025	Worlaby Academy – S137	£20.00
17 th June 2025	L Price/HP – EPC Laptop	£721.52
23 rd June 2025	Vision ICT – new email domains	£36.00
	Amberol – Planters	£768.90
	Cllr A Horner – Planting/Watering	£44.49
	ERNLLCA – Training	£42.00
25 th June 2025	Clerks Salary and Expenses	