

Elsham Parish Council

Parish Clerk – Louise Price
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Dear Councillor

You are hereby summoned to attend an Ordinary meeting of Elsham Parish Council on **Tuesday 27th May 2025 at 7pm at the Village Hall, Elsham.**

In accordance with the provisions of the Public Bodies (Admission to Meetings) Act 1960 as amended by Section 100A of the Local Government Act 1972, Schedule 12A, the Public and Press may attend the meeting. The recording at Council meetings is allowed with the full knowledge of the Chairman of the meeting and must be conducted openly.

Louise Price – Parish Clerk – Elsham Parish Council
21st May 2025

Agenda

2505/01 **Apologies**

To receive any apologies and reasons for absence and to consider the request from Cllr Ewen to take a leave of absence for up to a period of 6 months for personal reasons.

2505/02 **Public Participation**

To temporarily suspend the meeting for a period of no more than 20 minutes (but at the Chairman's discretion) to allow for a period of public participation. Members of the public may raise subjects, which they wish to bring to the attention of the Council. Items relating to matters on the agenda will be taken first and any decision will be made when the meeting is declared open.

2505/03 **To Approve the minutes of the following meetings:**

- a) Full Council – Tuesday 15th April 2025

2505/04 **Declarations of Interest**

- a) To record declarations of Interest by any member of the Council in respect of the agenda items listed below. Members declaring an interest should identify the agenda item number and the type of interest being declared
- b) To note dispensations given to any member of the Council in respect of the agenda items listed.

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2505/05 Co-option to Elsham Parish Council

- a) To consider the applications for co-option to the Council for the two vacancies

2505/06 Report from Ward Councillors

Ward Councillors to update the Parish Council on activities within North Lincolnshire

2505/07 Highways, Drainage, Footpaths and NLC Issues

- a) To update the following highways issues:
 - i) Missing directional sign at the top of Barnetby Lane
 - ii) Moving the 30 mph sign further up Barnetby Lane at the Junction with Newland Hill
 - iii) Elsham Golf Club – Car Park lights
- b) To discuss any other Highways, Drainage, Footpaths and NLC issues

2505/08 Police Matters/Neighbourhood Watch/NATS

- a) To receive updates from Humberside Police, Neighbourhood Watch Representatives and NATS and resolve any action

2505/09 Planning

- a) The following Planning decisions have been received
 - i) PA/SCR/2025/5 – Proposed Environmental Impact Assessment (EIA) Screening request for an Outline planning application for the construction of a data centre park, including ancillary offices, internal plant and cooling equipment, emergency backup generators with associated fuel storage, District Heating centre and construction of buildings for agricultural purposes. Other works include means of access, internal roads and footpaths, cycle and car parking, hard and soft landscaping, security perimeter fencing, lighting, drainage, pumping station, electricity substation(s), energy generation/storage, undergrounding of overhead power lines and other associated works, infrastructure and ground remodelling including creation of landscaped bunds, with all matters reserved for subsequent consideration. Each phase of the development to be a severable component - at Land Adjacent to Elsham Wolds Industrial Estate, North Lincolnshire.
 - ii) PA/2025/162 - Planning permission to erect ground floor extension to form a Gym/Music room and ground floor bedroom and small extension to the existing garage to form a larger garden store - Arley Lodge, 5 New Street, Elsham, DN20 ORW
 - iii) PA/2025/179 - Planning permission to erect a single storey rear extension - 19 Maltkiln Lane, Elsham, DN20 ORL
- b) The following Planning applications have been received:
 - i) PA/2025/522 - Planning permission for the creation of a new temporary construction access to facilitate the construction of the Elsham to Lincoln Pipeline Scheme
- c) Any other Planning items

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2505/10 Parish Projects, Reports and other Parish Matters

- a) To receive the following monthly inspections and reports and resolve any action:
 - i) Play area
 - 1) To update on the drainage issues and mole barriers at the Play Park, discuss options and to approve associated costs
 - ii) Nature reserve
 - 1) to update on progress with repairs/replacement to the damaged bench, approve installation costs and resolve any further action
 - 2) to update on the proposed additional bench and approve any installation costs
 - 3) to update on new information boards
 - 4) to update on the request to NLC to add steps to a small section of path
 - 5) To discuss the Ash Trees in the Quarry overhanging Front Street
- b) To discuss planting and resolve any action
 - i) To discuss and agree the budget for village planting for the forthcoming month and resolve any action
 - ii) To resolve what action is needed for the East Midlands in Bloom judging 2nd July 2025 and approve the costs
 - iii) To update on the Spring in Bloom Grant application regarding the Barrier baskets
- c) To update on the heritage street light for the Church Street Triangle
- d) To further discuss the request for a bench on Front Street and resolve any action
- e) To discuss Handyman jobs and resolve any action
- f) To discuss any other Parish Matters and resolve any action

2505/11 Clerks Report

The Clerk to update on any other items requiring attention since the April meeting on any subject not on the agenda

2505/12 Finance

- a) To receive and approve the financial expenditure and approve receipts, bank statements and the budget monitoring report to 30th April 2025.
- b) To note the following payments already made – April 2025
 - Councillor A Horner – Planting - £20.01
 - A Sissons – Grass cutting - £240.80
 - I Bowmer – Handyman work - £51.00
 - M D Signs – Inv 17105 - £619.20
 - Councillor S Van Oosterhout – Planting - £75.93
 - Kyanite – Website hosting - £253.32
 - ERNLLCA – 2025/26 Membership - £356.11
 - LVF – Membership - £125.00
 - Councillor A Horner – Planting - £58.76
 - Staff wages
 - Councillor A Horner – Planting - £145.99
 - Newton Printing – LEADER - £175.96
 - Maison and Garden – Quarry bench - £454.93

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HMRC – P32 - £63.20

- c) To discuss the email from Worlabby School requesting financial assistance to purchase Y6 hoodies
- d) To approve the following Invoices for payment:
 - i) Brian Brooks – Internal Audit 2025
- e) To be notified of and approve the full internal audit report 2024/2025 determining any actions required
- f) To approve the Annual Governance Statement 2024/2025
- g) To approve the Accounting Statement 2024/2025
- h) To consider the Insurance Renewal 2025/2026
- i) Any other payments presented.
- j) To discuss the Bank Mandate and access to online Banking

2505/13 Ongoing, Minor Items, Correspondence and Agenda items for the next meeting

- a) To notify the Clerk of items to be placed on the agenda for the next meeting
- b) To be notified of the correspondence relating to the construction works on Church Street

2505/14 Date and time of forthcoming meetings

- a) To confirm the date and time of the next Parish Meeting – Tuesday 17th June 2025 7pm

Part B – closed to the Public and press

2505/15 To resolve on whether the Council will move into closed session in accordance with the Public Bodies (Admissions to Meetings) Act 1960 s1(2) due to the confidential nature of any item (s) to be discussed.

2505/16 Staffing and IT

- a) To pay the Clerks wages and overtime regarding preparing Year End 2024/25
- b) To confirm the date for the Clerks three-month review