

ELSHAM PARISH COUNCIL

Parish Clerk – Holly Hanson

Appledore, 26 Main Street, Horkstow, Barton-upon-Humber, DN18 6BG

TEL: 07393 21 30 30

EMAIL: clerk@elshamparishcouncil.gov.uk

www.elshamparishcouncil.gov.uk

Dear Councillor,

You are hereby summoned to attend the meeting of Elsham Parish Council on **Tuesday 17th September 2024**. The meeting will commence at **7.00 pm** at the **Village Hall, Elsham**.

The agenda is set out below.

The public and press may attend the meeting.

The recording at Council Meetings is allowed with the full knowledge of the Chairman of the meeting and must be conducted openly.

Holly Hanson

Holly Hanson – Proper Officer – Elsham Parish Council

12th September 2024

Agenda

24/25 - 0901 Apologies

To note reasons for apologies for absence.

24/25 - 0902 Public Participation

To resolve, if necessary, to temporarily suspend the meeting for a period of no more than 20 minutes to allow for a period of public participation. Members of the public may raise subjects, which they wish to bring to the attention of the Parish Council. Items relating to matters on the agenda will be taken first and any decisions will be made when the meeting is declared opened. It should be noted that decisions cannot be made on items not on the agenda. Meetings may be recorded.

24/25 - 0903 Declaration of Interest

- a) To note and record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.
- b) To note any dispensations granted to any member of the council in respect of the agenda items listed below

24/25 - 0904 Minutes of Previous meeting

- a) Minutes of the Parish Council meetings held on Tuesday 16th July 2024 to be to be approved and signed.

24/25 - 0905 Report from Ward Councillors

Ward councillors to update the Parish Council on activities within North Lincolnshire Council.

24/25 - 0906 Highways, Drainage, Footpaths and NLC issues

- a) To update the following highways issues:
 - i) Barnetby Lane and hill Resurfacing remainder and drainage works. Resurfacing is within the 2024/25 programme; however a new drainage channel and catchpit need to be implemented first, this is currently under design and is programmed for delivery in summer 2024

ELSHAM PARISH COUNCIL

- iii) Footpaths in the village, particularly Barnetby Lane and Front Street – Resurfacing required raised by Elsham Parish Council. No footways are programmed for treatment in the 2024/25 programme, however localised maintenance patching of footways is programmed for May 2024 in preparation for micro treatment programme in 2025/2026
- iv) Church Street drainage – Update on drainage scheme, and resurfacing remainder. This scheme is still under development due to the unpredictable nature of spring activity further updates to be provided as solution is forthcoming
- vii) Weeds in road edges and kerbs
- b) To discuss progress with works to trees on Doll Lane Footpath, and resolve any action.
- c) To discuss and collate all highways, drainage, footpath and NLC issues to take forward to the highways walkabout in October and resolve any action.

24/25 - 0907 **Police Matters / Neighbourhood watch / NATs**

- a) To receive updates from Humberside Police, Neighbourhood Watch Representative and NATs and resolve any action.

24/25 - 0908 **Planning**

- a) To discuss the following Planning Application and resolve any action:
 - i) Application No: PA/2024/1006
Proposal: Planning permission to erect a ground floor rear extension with a first floor bedroom.
Site Location: Quince Cottage, 8 Hall Lane, Elsham, Brigg, DN20 0QY
- b) To receive the following Planning Decisions:
 - i) Application No: PA/2024/511
Proposal: Application for approval of reserved matters (appearance, landscaping, layout and scale) pursuant to outline application PA/2021/855 dated 18/11/2021 to erect a detached dwelling.
Site Location: Orchard House, 12 Barnetby Lane, Elsham, DN20 0RB.
 - ii) Application No: PA/2023/1095
Proposal: Planning permission to erect seven eco-lodges and replacement stable; create internal access road and parking spaces; and carry out landscaping, including drainage ponds.
Site Location: Land north of School House, Front Street, Elsham.
 - iii) Application No: PA/2024/217
Proposal: Planning permission to erect two dwellings.
Site Location: Land south of Church Street, Elsham, DN20 0RG.
 - iv) Application No: PA/2024/811
Proposal: Planning permission for alteration and extension of existing dwelling , including repositioning of windows, alterations to openings, construction of bay window, alterations to roof of existing conservatory, construction of first floor balcony and Juliet balcony to rear.
Site Location: 17 Hall Lane, Elsham, DN20 0QY.
- c) To update on TPO application for Chinese Bean Tree on Barnetby Lane
- d) To update on Planning Enforcement action at Barnetby Lane
- e) To discuss any other planning matters

24/25 - 0909 **Parish Projects, Reports and other Parish Matters**

- a) To receive the following monthly inspections and reports and resolve any action:
 - i) Play area.
 - 1) To receive the Annual Inspection of Play Equipment from NLC and resolve any action.
 - 2) To discuss arrangements for future Annual Inspections and resolve any action.

ELSHAM PARISH COUNCIL

- ii) Nature Reserve
 - 1) Clerk to update on progress with repairs / replacement to damaged bench and resolve any action.
- iii) Asset Checklists for the Village
 - 1) Clerk to update on progress with replacement street name sign and resolve any action.
- b) To discuss village planting and resolve any action.
 - i) To discuss the budget for village planting for the forthcoming month and resolve any action
 - ii) To discuss arrangements for Spring bulb planting and resolve any action
 - iii) To discuss EMiB and BKV presentations and resolve any action
- c) To discuss regular cleaning of bus stop and street signs and resolve any action
- d) To discuss arrangements for the Christmas Light Switch on and resolve any action
- e) To discuss Handyman jobs and resolve any action.
- f) To discuss any other Parish Matters and resolve any action.

24/25 - 0910 Community Governance Review

- a) To discuss the Community Governance Review Draft Recommendations and resolve any action

24/25 – 0911 Clerk’s Report

- a) Clerk to present a report on any items requiring attention since the July meeting on any subject not separately on the Agenda.

24/25 – 0912 Accounts

- a) To review current financial position.
 - b) To note and sign new bank statements.
- To note the following payments already made:
- c) 30th July 2024 – Cllr Andrew Horner – Plants – £20.00
 - d) 30th July 2024 – Cllr Jane Ewen – Paint - £6.49
 - e) 15th August 2024 – Ian Bowmer – Handyman Wages and Expenses - £96.00
 - f) 15th August 2024 – Sissons Gardening Services – Grass Cutting - £761.25
 - g) 12th September 2024 – Cllr Andrew Horner – Plants – £14.99
 - h) To approve any other payments as presented.

24/25 – 0913 Ongoing, Minor Items, Correspondence and Agenda Items for the next meeting

- a) Councillors to update the meeting on any progress on items not requiring decision and resolution, not otherwise detailed on the agenda.
- b) No Correspondence received
- c) Matters of correspondence arrived since agenda was posted.
- d) To receive from Councillors agenda items for the next meeting.

24/25 - 0914 Date and time of forthcoming meetings

- a) To confirm the date and time of the next Parish Council meeting.

24/25 - 0915 To consider the exclusion of the public due to the confidential nature of the items to be discussed.

- a) To pay Clerk’s wages and expenses.