

ELSHAM PARISH COUNCIL

Parish Clerk – Holly Hanson
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Dear Councillor,

You are hereby summoned to attend the meeting of Elsham Parish Council on **Tuesday 16th July 2024**. The meeting will commence at **7.00 pm** at the **Village Hall, Elsham**.
The agenda is set out below.

The public and press may attend the meeting.

The recording at Council Meetings is allowed with the full knowledge of the Chairman of the meeting and must be conducted openly.

Holly Hanson

Holly Hanson – Proper Officer – Elsham Parish Council
11th July 2024

Agenda

24/25 - 0701 Apologies

To note reasons for apologies for absence.

24/25 - 0702 Public Participation

To resolve, if necessary, to temporarily suspend the meeting for a period of no more than 20 minutes to allow for a period of public participation. Members of the public may raise subjects, which they wish to bring to the attention of the Parish Council. Items relating to matters on the agenda will be taken first and any decisions will be made when the meeting is declared opened. It should be noted that decisions cannot be made on items not on the agenda. Meetings may be recorded.

24/25 - 0703 Declaration of Interest

- a) To note and record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.
- b) To note any dispensations granted to any member of the council in respect of the agenda items listed below

24/25 - 0704 Minutes of Previous meeting

- a) Minutes of the Parish Council meetings held on Tuesday 18th June 2024 to be to be approved and signed.

24/25 - 0705 Report from Ward Councillors

Ward councillors to update the Parish Council on activities within North Lincolnshire Council.

24/25 - 0706 Highways, Drainage, Footpaths and NLC issues

- a) To update the following highways issues:
 - i) Barnetby Lane and hill Resurfacing remainder and drainage works. Resurfacing is within the 2024/25 programme; however a new drainage channel and catchpit need to be implemented first, this is currently under design and is programmed for delivery in summer 2024

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- iii) Footpaths in the village, particularly Barnetby Lane and Front Street – Resurfacing required raised by Elsham Parish Council. No footways are programmed for treatment in the 2024/25 programme, however localised maintenance patching of footways is programmed for May 2024 in preparation for micro treatment programme in 2025/2026
- iv) Church Street drainage – Update on drainage scheme, and resurfacing remainder. This scheme is still under development due to the unpredictable nature of spring activity further updates to be provided as solution is forthcoming
- vii) Weeds in road edges and kerbs
- b) To discuss progress with works to trees on Doll Lane Footpath, and resolve any action.
- c) To discuss any other highways, drainage, footpath and NLC issues and resolve any action.

24/25 - 0707 Police Matters / Neighbourhood watch / NATs

- a) To receive updates from Humberside Police, Neighbourhood Watch Representative and NATs and resolve any action.

24/25 - 0708 Planning

- a) No Planning Applications received.
- b) No Planning Decisions received.
- c) To discuss amended and/or additional information submitted in connection with the following Planning Application and resolve any action:
 - i) Application No: PA/2024/511
 - Proposal: Application for approval of reserved matters (appearance, landscaping, layout and scale) pursuant to outline application PA/2021/855 dated 18/11/2021 to erect a detached dwelling
 - Site Location: Orchard House, 12 Barnetby Lane, Elsham, DN20 0RB.
- d) To update on TPO application for Chinese Bean Tree on Barnetby Lane
- e) To update on Planning Enforcement action at Barnetby Lane
- f) To discuss any other planning matters

24/25 - 0709 Parish Projects, Reports and other Parish Matters

- a) To receive the following monthly inspections and reports and resolve any action:
 - i) Play area.
 - ii) Nature Reserve
 - iii) Asset Checklists for the Village
- b) To discuss the budget for village planting for the forthcoming month and resolve any action.
 - i) To discuss preparations for BKV and resolve any action
- c) To discuss regular cleaning of bus stop and street signs and resolve any action
- d) To discuss Handyman jobs and resolve any action.
- e) To discuss any other Parish Matters and resolve any action.

24/25 – 0710 Clerk’s Report

- a) Clerk to present a report on any items requiring attention since the June meeting on any subject not separately on the Agenda.

24/25 – 0712 Accounts

- a) To review current financial position.
 - b) To note and sign new bank statements.
- To note the following payments already made:
- c) 28th June 2024 – Cllr Andrew Horner – Plants – 90.99
 - d) 11th July 2024 – Cllr Andrew Horner – Plants and Paint - £53.99
 - e) 11th July 2024 – Sissons Gardening Services – Grass Cutting - £481.60
 - f) 11th July 2024 – Autela – Q1 Payroll - £75.05

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- g) 11th July 2024 – Cllr Jane Ewen – Mole Spike - £14.39
- h) 11th July 2024 – MD Signs – Toad Signs - £162.00
- i) 11th July 2024 – Cllr Sandra Van Oosterhout – Plants - £44.31

To approve the following invoices for payment:

- j) Low Villages Forum – Membership - £125.00
- k) To approve any other payments as presented.

24/25 – 0713 Ongoing, Minor Items, Correspondence and Agenda Items for the next meeting

- a) Councillors to update the meeting on any progress on items not requiring decision and resolution, not otherwise detailed on the agenda.
- b) No Correspondence received
- c) Matters of correspondence arrived since agenda was posted.
- d) To receive from Councillors agenda items for the next meeting.

24/25 - 0714 Date and time of forthcoming meetings

- a) To confirm the date and time of the next Parish Council meeting.

24/25 - 0715 To consider the exclusion of the public due to the confidential nature of the items to be discussed.

- a) To pay Clerk's wages and expenses.