

ELSHAM PARISH COUNCIL

Parish Clerk – Holly Hanson

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Dear Councillor,

You are hereby summoned to attend the meeting of Elsham Parish Council on **Tuesday 21st May 2024**. The meeting will commence at **7.00 pm** at the **Village Hall, Elsham**.

The agenda is set out below.

The public and press may attend the meeting.

The recording at Council Meetings is allowed with the full knowledge of the Chairman of the meeting and must be conducted openly.

Holly Hanson

Holly Hanson – Proper Officer – Elsham Parish Council

16th May 2024

Agenda

24/25 - 0501 Apologies

To note reasons for apologies for absence.

24/25 - 0502 Public Participation

To resolve, if necessary, to temporarily suspend the meeting for a period of no more than 20 minutes to allow for a period of public participation. Members of the public may raise subjects, which they wish to bring to the attention of the Parish Council. Items relating to matters on the agenda will be taken first and any decisions will be made when the meeting is declared opened. It should be noted that decisions cannot be made on items not on the agenda. Meetings may be recorded.

24/25 - 0503 Declaration of Interest

- a) To note and record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.
- b) To note any dispensations granted to any member of the council in respect of the agenda items listed below

24/25 - 0504 Minutes of Previous meeting

- a) Minutes of the Parish Council meeting held on Tuesday 16th April 2024 to be to be approved and signed.

24/25 - 0505 Report from Ward Councillors

Ward councillors to update the Parish Council on activities within North Lincolnshire Council.

24/25 - 0506 Co-Option of New Councillor

- a) To consider the expression of interest for the Councillor vacancy and to consider co-opting a new Councillor to the vacancy

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24/25 - 0507 Highways, Drainage, Footpaths and NLC issues

- a) To update the following highways issues:
 - i) Barnetby Lane and hill Resurfacing remainder and drainage works. Resurfacing is within the 2024/25 programme; however a new drainage channel and catchpit need to be implemented first, this is currently under design and is programmed for delivery in summer 2024
 - iii) Footpaths in the village, particularly Barnetby Lane and Front Street – Resurfacing required raised by Elsham Parish Council. No footways are programmed for treatment in the 2024/25 programme, however localised maintenance patching of footways is programmed for May 2024 in preparation for micro treatment programme in 2025/2026
 - iv) Church Street drainage – Update on drainage scheme, and resurfacing remainder. This scheme is still under development due to the unpredictable nature of spring activity further updates to be provided as solution is forthcoming
 - vii) Weeds in road edges and kerbs
- b) To discuss the independent tree assessment on Doll Lane footpath, and resolve any action.
 - i) To discuss quote for works to trees on Doll Lane Footpath.
- c) To discuss any other highways, drainage, footpath and NLC issues and resolve any action.

24/25 - 0508 Police Matters / Neighbourhood watch / NATs

- a) To receive updates from Humberside Police, Neighbourhood Watch Representative and NATs and resolve any action.

24/25 - 0509 Planning

- a) To discuss the following Planning Application and resolve any action:
 - i) Application No: PA/2024/511
 - Proposal: Application for approval of reserved matters (appearance, landscaping, layout and scale) pursuant to outline application PA/2021/855 dated 18/11/2021 to erect a detached dwelling
 - Site Location: Orchard House, 12 Barnetby Lane, Elsham, DN20 0RB.
- b) To receive the following Planning Decision Notice:
 - i) PA/ 2024/277 - Planning permission to erect single-storey porch extension to enlarge reception space at 23 Maltkiln Lane, Elsham, Brigg, DN20 0RH
- c) To update on TPO application for Chinese Bean Tree on Barnetby Lane
- d) To update on Planning Enforcement action at Barnetby Lane
- e) To discuss any other planning matters

24/25 - 0510 Parish Projects, Reports and other Parish Matters

- a) To receive the following monthly inspections and reports and resolve any action:
 - i) Play area.
 - a) To discuss the quote for a solar automated lock for the Play Area Gate and resolve any action
 - ii) Nature Reserve
 - iii) Asset Checklists for the Village
- b) To discuss the budget for village winter planting for the forthcoming month and resolve any action.
- c) To discuss finalise details for the D-Day beacon lighting and ceilidh celebrations and resolve any action
- d) To discuss Handyman jobs and resolve any action.
- e) To discuss any other Parish Matters and resolve any action.

24/25 – 0511 Clerk’s Report

- a) Clerk to present a report on any items requiring attention since the April meeting on any subject not separately on the Agenda.

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24/25 – 0512 **Accounts**

- a) To review current financial position.
 - b) To note and sign new bank statements.
- To note the following payments already made:
- c) 30th April 2024 – Cllr Jane Ewen – Fertiliser - £5.99
 - d) 30th April 2024 – ERNLLCA – Annual Membership - £345.44
 - e) 30th April 2024 – Autela – Q4 Payroll - £73.73
 - f) 30th April 2024 – Boston Bulbs – Bulbs - £390.00
 - g) 8th May 2024 – Ian Bowmer – Handyman Wages & Expenses - £48.00
 - h) 8th May 2024 – Cllr Mark Wood – Padlock - £30.84
 - i) 8th May 2024 – Eve Middleton – Elsham Leader Delivery - £18.00
 - j) 16th May 2024 – Cllr Sandra Van Oosterhout – Plants - £189.36
 - k) 16th May 2024 – CPRE – BKV Entry - £25.00
 - l) 16th May 2024 – Brian Brooks – Internal Audit - £300.00
- To approve the following invoices for payment:
- m) Cllr Sandra Van Oosterhout – Hedgehog House - £15.00
 - n) To approve any other payments as presented.

24/25 – 0513 **Ongoing, Minor Items, Correspondence and Agenda Items for the next meeting**

- a) Councillors to update the meeting on any progress on items not requiring decision and resolution, not otherwise detailed on the agenda.
- b) No Correspondence received
- c) Matters of correspondence arrived since agenda was posted.
- d) To receive from Councillors agenda items for the next meeting.

24/25 - 0514 **Date and time of forthcoming meetings**

- a) To confirm the date and time of the next Parish Council meeting.

24/25 - 0515 **To consider the exclusion of the public due to the confidential nature of the items to be discussed.**

- a) To pay Clerk's wages and expenses.