

ELSHAM PARISH COUNCIL

Parish Clerk – Holly Hanson

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Dear Councillor,

You are hereby summoned to attend the meeting of Elsham Parish Council on **Tuesday 20th June 2023**. The meeting will commence at **7.00 pm** at the **Village Hall, Elsham**.

The agenda is set out below.

The public and press may attend the meeting.

The recording at Council Meetings is allowed with the full knowledge of the Chairman of the meeting and must be conducted openly.

Holly Hanson

Holly Hanson – Proper Officer – Elsham Parish Council

15th June 2023

Agenda

23/24 - 0601 Apologies

To note reasons for apologies for absence.

23/24 - 0602 Public Participation

To resolve, if necessary, to temporarily suspend the meeting for a period of no more than 20 minutes to allow for a period of public participation. Members of the public may raise subjects, which they wish to bring to the attention of the Parish Council. Items relating to matters on the agenda will be taken first and any decisions will be made when the meeting is declared opened. It should be noted that decisions cannot be made on items not on the agenda. Meetings may be recorded.

23/24 - 0603 Declaration of Interest

- a) To note and record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.
- b) To note any dispensations granted to any member of the council in respect of the agenda items listed below

23/24 - 0605 Minutes of Previous meeting

- a) Minutes of the Annual Parish and Parish Council meetings, both held on Tuesday 23rd May 2023 to be to be approved and signed.

23/24 - 0605 Report from Ward Councillors

Ward councillors to update the Parish Council on activities within North Lincolnshire Council.

23/24 - 0606 Highways, Drainage, Footpaths and NLC issues

- a) To update on the following highways issues following the Village walkabout:
 - i) Chevron sign on Middlegate Lane
 - ii) Resurfacing on Church Street

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- iii) Drainage on Barnetby Lane and New Street
- b) To discuss any other highways, drainage, footpath and NLC issues and resolve any action.

23/24 - 0607 Police Matters / Neighbourhood watch / NATs

- a) To receive updates from Humberside Police, Neighbourhood Watch Representative and NATs and resolve any action.

23/24 - 0608 Planning

- a) To discuss the following planning application received:
 - i) Application No: PA/2023/737
Proposal: :Listed building consent for repairs and alterations to courtyard outbuildings, demolition of modern garages, construction of lean-to greenhouse and construction of single-storey rear extension of a garden room and swimming pool
Site Location: Elsham Hall, Elsham, BRIGG, DN20 0QZ
- b) No planning decisions received
- c) To discuss response to the following Planning Appeal.
 - i) Application No: PA/2022/1495
Inspectorate's Ref: APP/Y2003/W/22/331541
Proposal: :Planning permission to a detached dwelling and detached double garage
Site Location: The Old Cottage, 32 Church Street, Elsham, DN20 0RG

23/24 - 0609 Parish Projects, Reports and other Parish Matters

- a) To receive the following monthly inspections and reports and resolve any action:
 - i) Play area.
 - ii) Nature Reserve
 - a) To discuss purchasing a strimmer for use in the Nature reserve and resolve any action.
 - iii) Asset Checklists for the Village
- b) To discuss the budget for village planting for the forthcoming month and resolve any action
 - i) To discuss quote for watering Village flowerbeds and resolve any action
- c) To discuss location of Village Herb Planter and resolve any action
- d) To discuss relocation of Salt Bin on Front Street and resolve any action
- e) To discuss articles for submission to the Low Villages News and resolve any action
- f) To discuss any other Parish Matters and resolve any action.

23/24 - 0611 Clerk's Report

- a) Clerk to present a report on any items requiring attention since the February meeting on any subject not separately on the Agenda.

23/24 - 0612 Accounts

- a) To review current financial position.
 - b) To note and sign new bank statements.
To note the following payments already made:
 - c) 1st June 2023 – Sissons Gardening Services – Grass Cutting - £691.65
 - d) 1st June 2023 – Cllr Sandra Van Oosterhout – Planters - £58.98
 - e) 1st June 2023 – Balfours – Play Area Rent - £30.00
 - f) 1st June 2023 – Kyanite – New Website - £378.37
 - g) 15th June 2023 – Cllr A Horner – Planting - £103.57
 - h) 15th June 2023 – Cllr Jane Ewen – Planter - £47.99
- To approve the following invoices for payment:
- i) To approve any other payments as presented.

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23/24 - 0613 Ongoing, Minor Items, Correspondence and Agenda Items for the next meeting

- a) Councillors to update the meeting on any progress on items not requiring decision and resolution, not otherwise detailed on the agenda.
- b) No Correspondence received
- c) Matters of correspondence arrived since agenda was posted.
- d) To receive from Councillors agenda items for the next meeting.

23/24 - 0614 Date and time of forthcoming meetings

- a) To confirm the date and time of the next Parish Council meeting.

23/24 - 0615 To consider the exclusion of the public due to the confidential nature of the items to be discussed.

- a) To pay Clerk's wages and expenses.