

ELSHAM PARISH COUNCIL MINUTES

Clerk to the Council: Deb Hotson
Telephone: 0784 220 1877
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Minutes of the Parish Council Meeting held on Tuesday 21st March, 2017 at 6.45pm at the Village Hall, Church Lane, Elsham.

Present: Cllr Dunn (Chair), Cllr Guest, Cllr Harness, Cllr Van Oosterhout & Cllr Taylor.
Also Present: Clerk to the Council – Deb Hotson

Public Participation

Cllr Dunn opened the meeting.

1703/1 Apologies for absence

Apologies for absence received from Cllr Evison.

1703/2 Declaration of Interest

a. To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.

Cllrs Dunn and Guest declared a prejudicial interest in agenda item 1703/9 2017/369.

b. To note dispensations given to any member of the council in respect of the agenda items listed below.

None outstanding.

1703/3 Minutes of Previous meeting

The Minutes of the Parish Council meetings held on Tuesday 21st February, 2017 were approved and signed as a true and correct record.

1703/4 Clerk's Report

a. Clerk has contacted NLC with regard to the drainage report. Agenda item.

b. Clerk has written to Balfour with regards to extending the opening hours – no response to date: Clerk to write again with the request.

c. Clerk has contacted both Singleton Birch and Northern Power with regard to Wayleaves – no response from either party: Clerk to write again to both parties.

d. Clerk has informed NLC Martin Wilson of the use of Middlegate Lane by Stoneledge and has asked for an update on outstanding conditions. No response to date.

e. Clerk has asked NLC to erect a post and rail fence as per quote and ask asked why the Parish Council has to fund the signage. Agenda item.

f. Clerk has obtained costs for bins for the play area grass cuttings – agenda item.

g. Clerk has contacted NLC with regard to their recommendation on planning for 14a Church Street. Agenda item.

1703/5 Report from Ward Cllrs on NLC issues

To receive a report from the Ward Councillors on North Lincolnshire Council issues.

No Ward Cllrs present.

1703/6 Delegates Reports

a. To receive an update on the play area, determining any further actions required.

i. Drainage issue.

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A report has been received from NLC Mark Drust. The report suggests that the grass is scarified and aerated and that a furrow is dug around the west perimeter to allow drainage of the field into this prior to entering the play area. It was agreed in the first instance to contact Mr Elwes to ask if a furrow could be dug as suggested.

- ii. Fencing and safety signage.
The fencing has been ordered from NLC.
An email has been received from NLC stating that the reason why Elsham has to pay for the playground signage is that the area is visible. Clerk to ask for NLC to email and clarify that in NLC view playground signage is not required on grounds of safety.
- iii. Grass cutting bin for collection by NLC.
Resolved – Clerk to order the 240l bin. Cllr Dunn to measure the entrance prior to the ordering to ensure that the bin will fit through the gate. Cllr Evison to confirm the bin is adequate before ordering.
- b. To receive an update on the Elsham Quarry determining any further actions.
 - i. Declaring the quarry as a Local Nature Reserve and NLC managing the Quarry.
Clerk to chase NLC.
Cllr Harness stated that a resident had approached her about having access to the quarry as he has to use a mobile scooter.
Resolved - resident to be provided with a key and allowed access by the gate.
Cllr Evison has the keys so therefore the Clerk will contact Cllr Evison to get in touch with Cllr Harness to provide a key.
- c. To consider a suitable location and a supply of a Beacon for the Beacon Lighting event on 11/11/18.
Clerk to log the location with the organisers which will be located on the Quarry, Middlegate Lane. Cllr Dunn to send a map for the Clerk to submit with the details.
- d. To determine actions required with regard to the BT Kiosk.
Cllr Harness to visit the kiosk and provide details to the Clerk of possible work and costs required to bring the kiosk up to an acceptable standard.
- e. To consider the 2017 planting programme and possible sponsorship for beds and planters within the parish.
Cllr Guest stated that the Elsham Elves were looking at nurseries to obtain plants. The triangle area will be changed this year. The trees to the rear of the hall have been taken out.
Clerk to write to the Fisheries and Holme Residential Home to see if they would like to donate to the planting this year.
Clerk to also write to the Elsham Industrial Estate companies.
A plaque no larger than 30cm² can be provided by the company if they provide a donation and want to advertise.
- f. To receive an update with regard to the proposed pipe to run through the quarry determining any actions required at this stage.
No further information has been received.
- g. To consider the Parish Council utilising the Low Villages Newsletter rather than the Leader determining actions required.

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It was stated that more people were required to assist with the Leader and more articles to be provided.

Resolved - at present that the Leader will still be circulated and the matter will be reviewed in 6 months.

1703/7 **Police Matters / NATs / Neighbourhood Watch (NHW)**

To receive an update verbal / written report from Humberside Police / NATs and the NHW representative.

The minutes were circulated prior to the meeting.

1703/8 **Highways / Neighbourhood Services / NLC issues**

a. To notify the Clerk of any further issues to be taken up with NLC.

No issues raised.

b. To receive an update report with regard to the installation of a bus shelter at the bus stop on New Street determining any actions required.

Prices had been obtained for a wooden bus stop at a cost just over £6k which included delivery and fitting.

It was thought that the green framed, Perspex option that NLC could provide at no cost to the council was acceptable and would be in keeping with the surroundings more so than a wooden one.

Resolved – Parish Council are happy for NLC to begin consultation on the installation of the green bus stop on New Street sited with the main side of the shelter on the verge facing the road.

1703/9 **Planning**

a. To receive any decisions made by North Lincolnshire Council and to discuss the following application.

The following decision was received from NLC.

2017/36 – full planning permission granted to erect a single storey rear extension at Fir Tree Lodge, 14 Barnetby Lane.

The following application was discussed by the Parish Council.

Cllrs Dunn and Guest left the meeting.

2017/369 – outline planning permission to erect a detached dwelling with appearance, landscaping, layout and scale reserved for subsequent approval at 2 Dunns Paddock.

Resolved – no objection to the application, suggest sufficient parking is made available on the site to ensure that the shared access is left clear at all times.

Cllrs Dunn and Guest re-joined the meeting.

b. To determine if any actions are required with regard to Stoneledge planning issues.

Clerk to ask NLC for an update.

1703/10 **Correspondence for Discussion/Decision**

a. To be notified of the North Lincolnshire Local Plan (2017/2036) Initial Consultation determining any actions required.

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Cllr Dunn stated that the Area of High Landscape Value (AHLV) had been removed on certain sites surrounding Elsham from the 2016 Local Plan that was in the 2003 Local Plan.

Resolved – Clerk to ask NLC to put the AHLV back. Clerk to inform NLC that they agree with current development line and wish it to be retained in the new plan.

- b. To consider attendance to the NLC Winter Service Review Day scheduled for 06/06/17.

Item noted.

- c. To be notified of the letter received from Estuary TV determining actions required.

Item noted.

- d. To be notified of the response received from NLC with regard to 14a Church Street determining any further actions required.

Response noted.

Correspondence for Information

- e. Brigg NATs minutes of the meeting held 14/02/17.
f. Response received from NLC with regard to salting provisions in January.
g. Overgrown hedge has been reported to Anglian Water, Middlegate Lane and has now been cut back.

1703/11 Accounts

- a. To approve the Internal Auditor for 2016/17.

Resolved – Richard Dixon approved as the Internal Auditor.

- b. To considering entering the CPRE Best Kept Village competition 2017.

Resolved – enter the BKV for 2017.

- c. To approve attendance of the Clerk to the ERNLLCA Planning Day Event.

Resolved – approval of the Clerk to attend.

- d. To approve the SLA for the play area in respect of bin collections and play inspection.

Resolved – approval of the SLA for 2017/18.

- e. To consider the cost to install a further bin at the top end of the quarry.

NLC have agreed to pay for its installation, just waiting for confirmation that the bin can be serviced.

- f. To approve the monthly accounts for payment. See financial report.

Resolved – approval of the monthly accounts for payment.

24.02.17	ICO	Data Protection Registration	£35.00
21.03.17	D Hotson	Salary	£230.61
21.03.17	HMRC	Tax	£43.60
21.03.17	ERNLLCA	Training – Planning Day	£51.00
21.03.17	CPRE	Best Kept Village entry	£25.00

1703/12 Minor Items

- a. To take any points from members.

- Cllr Taylor attended the LVF meeting on 22/02 which was deferred due to the lack of attendance.

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b. Matters of correspondence for information which arrived after the agenda was posted.

- ERNLLCA Adoption of Annual Return 2016/17. This is to ensure that Councillors understand their responsibilities when approving the Annual Return. Any questions to be sent to the Clerk prior to the next meeting.
- Community Emergency Plan update – Cllr Van Oosterhout to provide an update for the Council to approve at their next meeting highlighting the amendments made.

1703/13 Agenda Items for the next meeting

1703/14 To confirm the venue, date and time of the next meeting which will include the Annual Parish Meeting and the Annual Meeting of the Parish Council as Wednesday 3rd May, 2017 at 6.30pm at All Saints Church, Elsham.

1703/15 To consider the exclusion of the public and press in accordance with the Public Bodies (Admission to Meetings) Act 1960 s1(2) due to the confidential nature of the items to be discussed

- To consider allowing the Clerk to carry through holiday days from 2016/17 into 2017/18.

Resolved – approval for holidays to be carried forward. Clerk to ensure holidays are managed to ensure only 5 days are carried through in future if required.

The meeting closed at 8.20pm.