

ELSHAM PARISH COUNCIL MINUTES

Clerk to the Council: Deb Hotson
Telephone: 0784 220 1877
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Minutes of the Parish Council Meeting held on Tuesday 20th February, 2018 at 6.30pm at the Village Hall, Church Lane, Elsham.

Present: Cllr Busby, Cllr Evison (Chair), Cllr Guest, Cllr Taylor & Cllr Van Oosterhout.
Also Present: Cllr N Sherwood, Cllr Waltham & 4 residents.
Clerk to the Council – Deb Hotson.

Public Participation

Mr Richardson asked why the Parish Council have decided to adopt the BT Kiosk to which he was told that it was running into disrepair as BT were not maintaining it and it will be a nice feature to keep for the parish.

Mr Faulkner asked what the associated costs are to adopt and if the Parish Council would own the land that the Kiosk is sited on. Clerk to find out about the land as this was not known and the cost to adopt was £1 and the only other costs would be the refurbishment, once agreed.

It was suggested that extra agendas are brought to meetings for any members of the public.
Cllr Evison opened the meeting.

1802/1 Apologies for absence

Apologies for absence received from Cllrs Dunn & Harness.

1802/2 Declaration of Interest

a. To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.

None declared.

b. To note dispensations given to any member of the council in respect of the agenda items listed below.

None outstanding.

1802/3 Minutes of Previous meeting

Resolved - minutes of the Parish Council meeting held on Tuesday 16th January, 2018 were approved and signed as a true and correct record.

1802/4 Leader Newsletter

To determine actions required with regard to the future production of the Leader newsletter including the participation in the LVN.

Cllrs Busby & Van Oosterhout have taken on the responsibilities of producing the Leader. Mr & Cllr Guest have helped with the transition and there is an edition ready for circulation.

The Clerk had obtained cost to join in with the Low Villages Newsletter which would amount to approximately £160. The costs to produce the Leader is well below this amount. Cllr Guest suggested that more advertisers were sought which would reduce the overall production costs further.

1802/5 Clerk's Report

- a. Clerk has contacted the LVN treasurer to obtain costs if Elsham Parish Council were to participate. Agenda item.
- b. Clerk has contacted NLC Tim Allen and Andrew Taylor with regard to a site meeting and the drawing up of the legal documentation.
- c. Grant request submitted to Safer Neighbourhoods for assistance with the drainage in the park. See agenda.

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- d. Clerk has requested a response again with regard to the village signage. The response received from NLC states that this is not part of the signage programme and if required would have to be purchased by the Parish Council. Agenda item for the next meeting.
- e. Clerk is in the process of obtaining a filing cabinet for parish documentation to be stored in the village hall. A filing cabinet with key has been obtained FOC from NLC. Cllr Evison to collect and Cllr Van Oosterhout to locate in the village hall.
- f. Further signage for the quarry has been ordered. Cllr Busby to collect on Thursday.
- g. Great British Spring Clean – information passed to Cllr Guest for registration. The registration has been completed and Cllr Busby has completed a risk assessment for the event.
- h. Contact information passed on to the Airfield Trust with regard to the location of the plaque.

1802/6 Report from Ward Cllrs on NLC issues

To receive a report from the Ward Councillors on North Lincolnshire Council issues.
Apologies received from Cllr C Sherwood.

Cllr Waltham read out the latest information he had received with regard to the Nature Reserve/Quarry.

- Agreement and management plan with legal.
- Tree inspection undertaken.
- Dog bins purchased.
- Anglian Water agreed to create a bio diversity action plan for the adjoining land.
- Volunteers tasks identified and risk assessments carried out.

Cllr Waltham will chase up with the relevant persons to move on to allow expenditure of the Tesco grant within agreed timescale.

NLC are currently discussing budget requirements including older peoples care and business rates. Most of NLC income will come from business rates by 2020.

£600k has been allocated from Government to work together with Lincolnshire County Council on business rates. Council tax will rise by 3% to cover older peoples care.

The intermediate care facility at Winterton is working well and further investment from NLC will see a new Library at Barton as well as a new Lidl store at Barton and a Nature Reserve.

Tree planting will increase with a view to the Liverpool to Hull forest proposal coming this side of the river with a landowner in the Brigg and Wolds area planting 5 acres of trees.

NLC are looking at a section 215 to ensure the Elsham signal box which is a listed building is maintained to an acceptable level by Network Rail which is not happening at present.

NLC are looking at a rail link from Cleethorpes including Barnetby direct to London, 4 times a day. Parking will also be addressed at Barnetby.

1802/7 Delegates Reports

- a. To receive an update on the play area, including the drainage options available determining any further actions required.

The grant submitted to Safer Neighbourhoods what not successful.

Mondegreen had been in touch asking for photos of the area and the Clerk asked if any funding was available. Funding is available and 2 quotes are required with a decision in 10 days.

The Clerk asked how the drainage issue was being approached and if permission had been sought from the riparian owner of the dyke. A form had to be submitted to NLC for approval of use of the dyke. Clerk to arrange.

Clerk to confirm requirements with NLC and ask for a quote.

Clerk to also ask for statement of works from the quote already received and apply for grant funding.

The play area hasn't been opened this week due to it being too wet.

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- b. To receive an update on the Elsham Quarry with regard to the Tesco funding and Management agreement with NLC determining any further actions.
Item discussed under 1802/6.
- c. To receive an update from the latest LVF, determining actions required.
The next meeting is scheduled for 21/02.
Cllr Taylor stated that the LVF hasn't been receiving a lot of support from Parish Councils. The following items will be discussed at the next meeting.
- Low Villages Quiz.
 - The Tourism leaflet will be presented at the meeting by Lee Collins
 - NHP.
 - Parish Paths.
- d. To receive the completed safety check sheets including the NLC report from the recent inspection, determining any actions required.
The safety check sheet was received from Cllr Evison with no issues raised.
Cllrs Van Oosterhout and Guest to provide an up to date check sheet for the other parish assets.
- e. To consider the arrangements for the 11/11/18 beacon lighting event determining actions required.
Cllr Van Oosterhout has been in contact with a trumpeter from the Elsham Wolds Association and is waiting a response to see if they could play at the event.
Cllr Guest to ask the Barnetby Brass Band if they could play at the event.
The beacon will be located at the top of the quarry.
The PCC have agreed to ring the bells on the evening.
Cllr Taylor stated that the church is looking for funds of £6k to repair the bells. The Clerk suggested the Heritage Fund. Cllr Guest added that there was a coffee morning 22/02 in aid of this fund.

1802/8 Police Matters / NATs / Neighbourhood Watch (NHW)

To receive an update verbal / written report from Humberside Police / NATs and the NHW representative.

The next NATs is scheduled next week. It was stated that last week there were people knocking with rucksacks and a lot of resident stated they had not been pleasant. They carried no identification and the Clerk was asked to report to NLC.

Cllr Evison stated that there have been some concerns recent.

A Solar Panel company had posted pictures of homes in Elsham advertising which was not correct – this has been reported to Facebook.

1802/9 Highways / Neighbourhood Services / NLC issues

- a. To notify the Clerk of any further issues to be taken up with NLC.
Clerk to report fly tipping on Middlegate Lane between Vicarage Lane, turning left between the quarry. Motorbike tyres, sink and water tank.
Clerk to send thanks to NLC Highways with regard to the recent works on the drains on Front Street.
- b. To receive an update report with regard to the installation of a bus shelter at the bus stop on New Street determining any actions required.
Cllr Evison has spoken with one of the residents who doesn't object to the installation of a bus shelter but the location of the bus stop in general which will not be changing. Congestion would be wherever the bus stop was located.
Cllr Busby has spoken with the other resident affected and she has no objections.
Clerk to ask contact NLC if the top could be flat/slanted rather than rounded and have a clear backing.

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1802/10 **Planning**

To receive the following decisions from North Lincolnshire Council.

2017/1038 – full planning permission granted to vary condition 2 of WD/2014/0908 to vary site layout at Bio Waste Solutions, Bonby Lane, Bonby.

2017/1039 – full planning permission to construct a fire water lagoon and soakaway in connection with AD Plant at Bio Waste Solutions, Bonby Lane, Bonby.

2017/1041 – full planning permission granted to construct a lagoon for storage of digestate in connection with AD plant and for erection of security fence and tree planting to the eastern boundary and creation of overflow parking area at Bio Waste Solutions, Bonby Lane, Bonby.

2017/1717 – full planning permission granted to erect a detached 1.5 storey eco dwelling with attached double garage on land adjacent to 17-19 Front Street.

2017/1920 – full planning permission granted to install 2 no acid storage tanks and associated bunding, 2 no mixing tanks, a slurry separator and muck pad, 2 no shower units and other ancillary works at Manor Farm, Wootton Road.

Cllr Guest stated that too many decisions taken by the Parish Council on planning applications were overruled by NLC. In particular the planning application recently granted on Front Street had been objection to by the Parish Council but this had been approved at the Planning Committee Meeting. On the website Ecology had objected to the application but this was not put on to the site until the day after the Planning Committee meeting.

The building line should be adhered to when considering planning applications and concerns raised about the 2-outstanding application for large developments in the parish.

Resolved – Clerk to ask NLC why the Parish Councils objections are being overruled and why are applications are being allowed outside the building line. 2 Cllrs abstained from the vote.

1802/11 **Correspondence for Discussion/Decision**

a. To be notified of the North Lincolnshire Local Plan Issues and Options consultation determining actions required.

The Clerk stated comments can be submitted by the residents via this consultation and provide event date and times.

b. To be notified of the Consultation pre-submission plan for Appleby determining any actions required.

Item noted.

Correspondence for Information

c. ERNLLCA Newsletter – January.

d. Highway update.

e. Safer Neighbourhoods community safety fund update.

f. PAYE electronic payment dates.

g. Data Protection Registration renewal update.

h. Elsham Signal Box listed status.

i. Low Villages Forum agenda for meeting scheduled 21/02.

j. NLC further correspondence on Council grants for Parish & Town Councils.

k. CPRE February 2018 newsletter.

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1802/12 Accounts

- a. To consider attendance to the ERNLLCA Councillors' Financial Responsibilities and GDPR events.

Resolved – Cllr Busby & Dunn to attend the Financial Responsibilities seminar.

- b. To be notified of the review of the Clerks working from home allowance.

Resolved – approval of the review of the Clerks working from home allowance at £2.23 pm.

- c. To receive an update on the NLC In Bloom project determining any further actions required.

Cllrs Guest & Van Oosterhout had met with the contractor and spoken with the VHC. The VHC had concerns about placing the structure in the flower bed in case someone walked into it. The flower bed will be redesigned with these concerns in mind.

Resolved – the Lancaster to have a wingspan of 1.5m and sit on a single curved metal rod. Cllr Van Oosterhout to speak with the contractor and ask they install the structure too on a concrete base. A sum not to exceed £500 was approved to include the structure and installation.

- d. To consider the renewal of the NLC SLA for the play area including the emptying of the litter bin and the annual inspection for 2018.

Resolved – acceptance of the renewal for 2018.

- e. To approve the monthly accounts for payment. See financial report.

Resolved – approval of the accounts for payment.

17.01.18	G Evison	Christmas tree socket	£6.04
20.02.18	D Hotson	Salary	£226.34
20.02.18	HMRC	Tax	£41.80

1802/13 Minor Items

- a. To take any points from members.

- The Clerk updated the Council on the recent PFK Littlejohn webinar event which will see the Annual Return now called an AGAR – Annual Governance and Accountability Return. This will be in 3 parts; all exempt Councils are now able to complete part 2 – those with income / expenditure under £25k. Those with income / expenditure over this amount will complete part 3.
- Cllr Busby stated that there had been some more youths cycling in the quarry. The sign has been re-erected as this had been taken off.

- b. Matters of correspondence for information which arrived after the agenda was posted.

- NATs minutes of the meeting held 28/09/17.
- CPRE Best Kept Village Competition entry form. Next agenda.

1802/14 Agenda Items for the next meeting

- Village signage.
- CPRE Best Kept Village Competition entry form.

1802/15 To confirm the venue, date and time of the next meeting as Tuesday 20th March, 2018 at 6.30pm at Elsham Village Hall.

1802/16 To consider the exclusion of the public and press in accordance with the Public Bodies (Admission to Meetings) Act 1960 s1(2) due to the confidential nature of the items to be discussed

The meeting closed at 8pm.