

LSHAM PARISH COUNCIL MINUTES

Clerk to the Council: Deb Hotson
Telephone: 0784 220 1877
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Minutes of the Parish Council Meeting held on Tuesday 19th June, 2018 at 6.30pm at the Village Hall, Church Lane, Elsham.

Present: Cllr Busby, Cllr Guest, Cllr Harness, Cllr Taylor & Cllr Van Oosterhout (Chair).

Also Present: 3 residents & Clerk to the Council – Deb Hotson.

Public Participation

Mr Richardson stated that he had read in the recent Leader about the amount of dog fouling in the village and he regularly picks this up from outside his property. Another issue is the constant yapping of dogs on Maltkiln Lane, the Clerk advised Mr Richardson to contact the NLC Environment Department who will provide details about logging this issue.

Mr Richardson also raised concerns with the regard to the white lining that has worn away when coming into the village from Barnetby Lane onto New Street. Clerk to report to NLC. Mr Richardson asked if there had been any suggestions for the use of the BT Kiosk to which he was told there hadn't been any. He went on to say that it was located in the wrong place within the village.

Cllr Harness stated that it was a challenge exiting right from Hall Lane onto Barnetby Lane since the mobile flashing speed light had been removed. Cllr Taylor suggested that he exits by manoeuvring around the triangle area which gives more time to pull out.

The leak persists on Church Street near the church – NLC have visited this with the Clerk but she will chase up again. It was added that the water is now smelly too.

Mr Faulkner stated that the cutting of the verges recently was very hit or miss, Clerk to ask when the cuts are scheduled and if information could be circulated again as it was last year. Cllr Guest informed the Council that she had the parish strimmer which wasn't being used. It was suggested that this could be loaned out to residents if required. Cllr Van Oosterhout to check to see if this could be used in the quarry.

Cllr Van Oosterhout opened the meeting.

1806/1 Apologies for absence

Apologies for absence received from Cllrs Dunn & Evison.

1806/2 Declaration of Interest

a. To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.

None declared.

b. To note dispensations given to any member of the council in respect of the agenda items listed below.

None outstanding.

1806/3 Minutes of Previous meeting

Resolved - Minutes of the Parish Council meetings held on Tuesday 15th May, 2018 were approved and signed as a true and correct record.

1806/4 Clerk's Report

a. Clerk has circulated the Community Alert information to all Cllrs.

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- b. Clerk has advised P & H Construction that they have been awarded the work for the drainage in the Play Park and has submitted an application to NLC for riparian access to carry out the work. Grant application has also been submitted.
- c. Photo of the Worlaby brazier has been circulated to Cllrs.
- d. Clerk has requested the Best Kept Village signage to be manufactured and installed by MD Signs. This are now in situ although Cllr Guest stated they were low and blocked off the planting – this will have to be lowered as the signs could not be lifted.
- e. Clerk has requested the bus shelter to be installed on New Street and the Parish Council will contribute 50% of the costs. Agenda item.
- f. Lancaster statue has been added to the insurance policy at £2,000 at an additional cost of £4.50pa.

1806/5 **Procedural**

- a. To approve and adopt the Elsham Parish Council General Data Protection Regulation procedures.

Resolved – approval of all GDPR documentation – Clerk to put on to the website.

- b. To review and approve the Standing Orders 2018.

Resolved – approval of the Standing Orders 2018 with the agreed Data Protection item to check and amend.

- c. To review and approve the Community Emergency Plan.

Resolved – approval of the CEP.

Cllr Van Oosterhout to place a copy in the Emergency Box and Clerk to submit final copy to NLC for their file.

1806/6 **Report from Ward Cllrs on NLC issues**

To receive a report from the Ward Councillors on North Lincolnshire Council issues.

No Ward Cllrs present.

1806/7 **Delegates Reports**

- a. To receive an update on the play area, including an update on the drainage situation determining any further actions required.

Cllr Harness stated that while carrying out the safety checks he had noticed some of the wood had split and another area with a potential for splinters. Cllr Harness to follow this up with Cllr Evison with regard to contacting the contractors for advice.

Mondegreen have offered a potential grant of £2,800 for the drainage project if the Parish Council can fund the remaining costs.

The cost of the drainage project totals £6,327.50, the play area fund has £2,471.81 so therefore the remaining funds could come out of the General Reserves fund which currently holds £4,000.

Resolved – the Parish Council will go ahead with the project excepting the Mondegreen fund and paying the remainder from the accounts detailed above. The Clerk will await the result of the application for consent to discharge into the dyke before progressing. Mondegreen will be informed that depending on the outcome of the consent the Parish Council will accept the grant of £2,800.

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- b. To receive an update on the Elsham Quarry with regard to the Tesco funding and Management agreement with NLC determining any further actions.

Cllr Van Oosterhout informed the Council that Cllr Evison had met with DDM Tony Dale to discuss the issue of the pipeline encroaching on to parish land at the quarry. Mr Dale will be contacting the contractor's solicitor to prove otherwise.

Cllr Evison has also chased the repair of the signage and fencing which occurred while the pipeline was being installed.

Cllr Van Oosterhout has been in contact with NLC Andrew Taylor who has arranged for 5 loads of chalk to be delivered free of charge from Singleton Birch and be put in situ by a contractor. The contractor will be paid from the Tesco Funding – Clerk to chase NLC on the price for this and the status of the Management Agreement. The quarry will have to be closed while this work is carried out.

Mr Carter has made 12 bat boxes for £120 which will also come out of the Tesco funding and the Lincolnshire Bat Society will help volunteers put these boxes in the correct places.

- c. To receive an update from the latest LVF, determining actions required.

Cllr Taylor stated that a draft tourism leaflet will be available at the next LVF meeting scheduled for September.

- d. To receive an update from with regard to the BT Kiosk refurbishment determining any further actions required.

Cllr Harness stated that the 2 residents had taken a look and would be starting work on the kiosk next week – cleaning and then they would know what material were required for any repairs.

- e. To receive the completed safety check sheets determining any actions required.

Safety checks were received from Cllrs Harness and Van Oosterhout.

Cllr van Oosterhout stated that the bench on Astley Corner was donated to the parish for the Millennium from the Lions. The bench needs some work carrying out on it and a paint and Cllr Busby will ask her husband if he could do this – all expenses to be reimbursed.

Cllr Van Oosterhout stated that the 2 benches in the quarry needed sanding down and repainting too and these will be done by volunteers too.

- f. To consider the arrangements for the 11/11/18 beacon lighting event determining actions required.

Cllr Van Oosterhout has provisionally booked the fish and chip van.

Rev Gable has confirmed he is more than happy for Mrs Enser to say some words at the event.

Resolved – purchase items to create a beacon similar to Worlaby Parish Council at a total cost of £100.

Prior to any purchases Mr Richardson will take a look to see if he can find the original brazier used in the parish.

Clerk to resend the Nations Tribute information out to Cllrs.

1806/8 Police Matters / NATs / Neighbourhood Watch (NHW)

To receive an update verbal / written report from Humberside Police / NATs and the NHW representative.

The minutes of the last NATs meeting have been circulated. Crime is down and low compared to the other areas.

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Middlegate Lane is now on the police watch list due to the amount of vodka bottles and pain killer tablets found in the area.
Police Officers are now walking the streets in Brigg from 7.30am.

1806/9 Highways / Neighbourhood Services / NLC issues

- a. To notify the Clerk of any further issues to be taken up with NLC.
Clerk to report the following issues: -
 - Bottom of the Barnetby Lane – pot holes.
 - Junction of Maltkiln Lane and Chapel Lane – pot holes.
- b. To receive an update report with regard to the installation of a bus shelter at the bus stop on New Street determining any actions required.
NLC Rob Waltham has suggested that an application for Community Fund to purchase 50% of the shelter and the Parish Council fund the other 50%.
Resolved – Clerk to submit an application.
- c. To receive an update on the planting of a memorial tree on Front Street in memory of the late Anne Dodds and to consider the installation of a plaque.
Cllr Guest to investigate the purchase of a Rowan – Joseph Rock with yellow berries and will speak with Mr Dodds about the writing on a plaque and report back to the Parish Council.

1806/10 Planning

To receive any decisions and discuss the following application from North Lincolnshire Council.

The following applications were discussed by the Parish Council.

2018/896 – application for determination of the requirement for prior approval for a proposed change of use of agricultural building to dwelling house (C3) (resubmission PA/2018/39 at Village Farm, Wootton Road.

Resolved – no objection or comments.

2018/825 – planning permission to erect a gas injection facility compound at land east of A15 & south of Middlegate Lane.

Resolved – Clerk to submit that the Parish Council should have been informed before any work started and the maps and plans were not detailed enough.

With regard to 2018/596 the installation of photovoltaic panels on land at Anglian Water was for a certificate of lawful development and required no input from the Parish Council which was disappointing to residents who lived near the site.

1806/11 Correspondence for Discussion/Decision

- a. To be notified of the advice note received from ERNLLCA on Financial Assistance to the Church.
Item noted.
- b. To be notified of the invitation to meet Police & Crime Commissioner Keith Hunter on 26/06/18 determining actions required.
Item noted.
- c. To determine actions required with regard to the ERNLLCA NALC CIL survey.
NLC are not adopting this initiative so it was therefore decided not to complete the survey.

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- d. To be notified of the Yorkshire & Humber region cycling route correspondence determining actions required.

Item noted.

Correspondence for Information

- e. NLC Highway issues update.
f. NATs minutes of the meeting held 17/14/18.
g. Armed Forces Day poster – to be placed on to the notice board and Village Hall.
h. Public Sector Audit – Privacy Policy.

1806/12 Accounts

- a. To consider costs to install a plaque, CCTV and lighting for the Lancaster statue.
Resolved - a sum not to exceed £500 to purchase a CCTV system, plaque and consider the lighting options. The plaque to say 'In Memory of all those stationed at Elsham Wolds Airfield from 1941-1947'.

The VHC have agreed to install the CCTV. Further investigations on what system to be undertaken.

- b. To consider a parish action plan/projects for 2018/19 determining actions required.

The following items were raised for consideration: -

- Heritage Trail – village and quarry. Clerk to ask if NLC can assist in moving forward with this project. Ian Palmer has knowledge of the history of the quarry.
- Cllr Harness asked about the finger post situation on the B1206 opposite the New Street – the sign is not reflective and it is difficult to see at night – Clerk to ask Highways if this can be made reflective.
- Clerk to ask if traffic lights could be put on the Barnetby Top roundabout.
- Cllr Van Oosterhout to find out who owns the trees that have been cut along Doll Lane with a possibility to shape them.
- Bird boxes – purchase 12 at a total cost of £168 in kit form for children to build to put in the quarry. **This item was resolved and Cllr Van Oosterhout to purchase.**
- Bench seat to be located in the quarry – Clerk to get a quote with anchors.
- Swinging bird tables to be investigated to put in the quarry.
- Children's Trail with prize for the holiday at a cost of approximately £30 – **this item was resolved and Cllr Van Oosterhout to arrange.**

- c. To approve the monthly accounts for payment. See financial report.

Resolved – approval of the monthly accounts for payment.

16.05.18	A Sissons	Ground Maintenance – May & June	£388.00
11.06.18	NLC	Ordinary Water Consent Fee	£50.00
19.06.18	D Hotson	Salary & Tax	
19.06.18	Newton Printing	Leader	£61.05
19.06.18	L Guest	Plants/Various	£404.85
19.06.18	Balfour LLP	Play area rent 24/06 – 30/09	£30.00
19.06.18	D Barker	Lancaster Bomber – In Bloom fund	£460.00
19.06.18	MD Signs	BKV Signage	£213.72

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1806/13 Minor Items

a. To take any points from members.

- Cllr Guest stated that the Indian Bean Tree on Barnetby Lane looks lovely and if planning is granted for this it was hoped this would not be removed.
- Cllr Taylor stated that Barnetby Lane was closed according to the information provided by NLC from 9am-5pm on 12th July. Clerk to check for what reason.
- Cllr Busby stated that one of the regulars parking on the pavement and road was still doing this and the Clerk to send a picture to NLC Community Warden.

b. Matters of correspondence for information which arrived after the agenda was posted.

- ERNLLCA – Important Change in Law with regard to Internal Grievance Procedures which will now be directed through the Local Authorities Monitoring Officer.
- Update received from Cllr Waltham with regard to Stoneledge. The signage is still in situ but due to there being an appeal pending no actions can be taken. Barnetby Filing Station which was granted in September 2017 have not contacted NLC and there has been no discharge of any conditions.

1806/14 Agenda Items for the next meeting

- Parish Projects.

1806/15 To confirm the date and time of the next meeting as Tuesday 17th July, 2018 at 6.30pm at Elsham Village Hall.

1806/16 To consider the exclusion of the public and press in accordance with the Public Bodies (Admission to Meetings) Act 1960 s1(2) due to the confidential nature of the items to be discussed.

The meeting closed at 8.10pm.