

# ELSHAM PARISH COUNCIL MINUTES

Clerk to the Council: Deb Hotson  
Telephone: 0784 220 1877  
Email: theparishcouncil@outlook.com

Minutes of the Parish Council Meeting held on Tuesday 17<sup>th</sup> July, 2018 at 6.30pm at the Village Hall, Church Lane, Elsham.

Present: Cllr Busby, Cllr Evison (Chair), Cllr Guest, Cllr Harness, Cllr Taylor & Cllr Van Oosterhout.

Also Present: 1 resident & Clerk to the Council – Deb Hotson.

## **Public Participation**

Cllr Evison opened the meeting.

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**1807/1 Apologies for absence**  
Apologies for absence received from Cllr Dunn.

**1807/2 Declaration of Interest**  
a. To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.  
None declared.  
b. To note dispensations given to any member of the council in respect of the agenda items listed below.  
None outstanding.

**1807/3 Minutes of Previous meeting**  
**Resolved** - Minutes of the Parish Council meetings held on Tuesday 19<sup>th</sup> June, 2018 were approved and signed as a true and correct record.

**1807/4 Clerk's Report**  
a. Clerk has reported highway issues to NLC.  
b. All GDPR documentation is on the website.  
c. Clerk has resent the information on a Nations Tribute to all Cllrs for info.  
d. Application to the NLC Community Fund for 50% of the cost of the bus shelter has been submitted. The Clerk is waiting for confirmation from the quote to submit the grant application as one of the quotes is for a flat roof bus shelter.  
e. Clerk is in the process of arranging a meeting with a member of the Heritage Team to provide ideas and support for a Heritage Trail. Agenda item.  
f. Clerk has submitted information on the car parked on Front Street to the Community Warden. The car no longer parks on the path.

**1807/5 Report from Ward Cllrs on NLC issues**  
To receive a report from the Ward Councillors on North Lincolnshire Council issues.

Clerk to send the Ward Cllr the following issues to look into: -

- Is the Melton Ross railway bridge to be replaced in the near future?
- The dog waste bins are not being emptied fortnightly particularly the two located at the quarry. This has been reported twice but no bins have been emptied to date.

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- The street lights have been replaced with the exception of 2 on Dolls Lane, 2 on Woodlands Drive and 1 on Church Walk. There is also one not working adjacent to 7 New Street.

## 1807/6 **Delegates Reports**

- a. To receive an update on the play area, including an update on the drainage situation determining any further actions required.

The consent has been received from NLC to discharge into the dyke adjacent to the play area and the Clerk has instructed P & H Construction to commence work. The Clerk will ring the contractor as no response has been received. Cllr Evison has contacted Sovereign with regard to the splitting of some of the wood and is awaiting a response from the Operations Department. The conifers and hedge have recently been cut back.

- b. To receive an update on the Elsham Quarry with regard to the Tesco funding and Management agreement with NLC determining any further actions.

Cllr Harness opened the large gates to let the contractors in who have been working with the chalk being laid on the footpaths. Clerk to write a thank you letter to Singleton Birch for the free chalk.

Cllr Van Oosterhout has arranged with Mr Gilchrist to paint the benches in the quarry and the bat boxes are ready for installation once direction has been given by the Bat Society. The bird box kits have been purchased too.

The replacement village street signs are to be replaced by the contractor.

DDM are still in conversation with the solicitors with regard to ownership of the land that the pipe has been installed on adjacent to the quarry.

- c. To receive an update from the latest LVF, determining actions required.

The next meeting is scheduled for 4<sup>th</sup> September.

- d. To receive an update from with regard to the BT Kiosk refurbishment determining any further actions required.

Cllr Harness stated that the grass has recently been cut around the kiosk and the village strimmer will be used to strim from the New Street signage to the kiosk. Clerk to contact NLC and inform them that this area needs placing onto the schedule as it is never cut stating that the Parish Council will do this time as it is close to the Best Kept Village judging.

Saxby all Saints have placed flowers in their kiosk on shelves which could be an idea for Elsham to follow rather than putting books into the kiosk. Cllr Guest stated that a book store could be created in the village hall porch.

- e. To receive the completed safety check sheets determining any actions required.

Cllr Harness to undertake the checks for the play area this weekend.

- f. To consider the arrangements for the 11/11/18 beacon lighting event determining actions required.

Clerk to ask NLC if the Parish Council could take loan of some safety barriers to put round the beacon.

Clerk has ordered a brazier and will arrange for Mr Hayes of Worlaby to make a beacon stand ready for 09/11.

Cllr Busby to obtain costs for briquettes, and rod stakes.

The Clerk provided examples of cast iron poppies and it was agreed that one per person would be ordered. Cllr Busby to find out how many to order and then the Clerk will order.

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An NLC WW1 fund has become available up to £250. Clerk to obtain all quotes and submit an application.

Clerk to inform the organiser of the Beacon event that the PCC will be ringing the bells.

## **1807/7 Police Matters / NATs / Neighbourhood Watch (NHW)**

To receive an update verbal / written report from Humberside Police / NATs and the NHW representative.

The NATs is being held in Worlaby tonight and minutes will be circulated in due course.

## **1807/8 Highways / Neighbourhood Services / NLC issues**

a. To notify the Clerk of any further issues to be taken up with NLC.

Clerk to report the following pot holes again: -

- Front Street/Church Street.
- Maltkiln Lane junction with Church Street.
- 2 near to the railway crossing.

b. To determine actions required with regard to a replacement reflective directional sign on the B1206.

NLC have stated that this type of signage is not suitable to be reflective and only the new type signage is reflective. It was agreed to leave the traditional signage in situ.

## **1807/9 Planning**

To receive any decisions received from North Lincolnshire Council.

**2018/896** – determination of the requirement for prior approval for a proposed change of use of an agricultural building to a dwelling house (C3) (resubmission of PA/2018/39) at Village Farm, Wootton Road, Elsham has been approved.

## **1807/10 Correspondence for Discussion/Decision**

a. To be notified of the NALC Star Council Awards 2018 determining any actions required.

Item noted.

b. To be notified of the email received with regard to various highway issues determining any further actions required.

Clerk to respond to the email.

c. To be notified of the ERNLLCA NALC Legal Briefing - Ledbury Decision, determining any actions required.

Item noted.

d. To consider attendance to the North Lincolnshire In Bloom Grant presentation to be held on 31/07, 3.30pm at the Civic Centre.

Cllrs Busby, Guest & Van Oosterhout to attend.

e. To be notified of the ERNLLCA June Newsletter determining any actions required.

Item noted.

f. To be notified of the ERNLLCA Resolutions to the 2018 AGM determining any actions required.

Item noted – no further action required.

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- g. To be notified of the NLC Town & Parish Council Liaison Meeting and ERNLLCA District Committee meeting scheduled for 19/07.  
The Clerk will be attending both events.
- h. To be notified of the update on the Town & Parish Council Event with Keith Hunter -Police & Crime Commissioner determining any actions required.  
Item noted.

## **Correspondence for Information**

- i. NLC Highway issues update.
- j. NATs minutes of the meeting held 17/4/18.

## **1807/11 Accounts**

- a. To consider costs to install CCTV and lighting for the Lancaster statue.  
Cllr Evison had received one cost and Cllr Van Oosterhout was awaiting a further quote. Clerk to arrange a further quote.
- b. To consider the cost of a plaque for the Anne Dodds memorial tree.  
It was agreed to delay the planting of the tree due to the hot weather and the selected tree was not available at present.  
Cllr Guest to get a quote from Pickering's for the plaque.
- c. To consider a parish action plan/projects for 2018/19 determining actions required.  
The Clerk has arranged a meeting with the Heritage Team to provide ideas on what Elsham Parish Council could do to create a Heritage Trail. Cllrs Busby, Dunn & Van Oosterhout to attend a meeting. Clerk to confirm the date with NLC.  
The Clerk has received a quote for a replacement bench at the quarry and it was also suggested the bench located at Astley Corner was beyond repair and needed replacing too. Clerk to obtain further quotes or different types of benches and the item will be discussed at the next meeting.
- d. To approve the monthly accounts for payment. See financial report.  
**Resolved** – approval of accounts for payment.

17.07.18	A Sissons	Ground Maintenance – July & August	£240.00
17.07.18	D Hotson	Salary & Tax	
21.06.18	S Van Oosterhout	Compost	£24.00
27.06.18	S Van Oosterhout	Bird table	£20.99
17.07.18	S Van Oosterhout	12 x bird box kits & soil	£154.78

## **1807/12 Minor Items**

- a. To take any points from members.
- Cllr Van Oosterhout was thanked for arranging the BBQ held at the weekend which was attended by 45 and raised £80 for the church.
- b. Matters of correspondence for information which arrived after the agenda was posted.
- No further items received.

## **1807/13 Agenda Items for the next meeting**

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**1807/14 To confirm the date and time of the next meeting as Tuesday 18<sup>th</sup> September, 2018 at 6.30pm at Elsham Village Hall.**

**1807/15 To consider the exclusion of the public and press in accordance with the Public Bodies (Admission to Meetings) Act 1960 s1(2) due to the confidential nature of the items to be discussed.**

No items for discussion.

The meeting closed at 7.45pm.