

ELSHAM PARISH COUNCIL MINUTES

Clerk to the Council: Deb Hotson
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Minutes of the Parish Council Meeting held on Tuesday 17th September, 2019 at 6.30pm at the Village Hall, Church Lane, Elsham.

Present: Cllr Evison (Chair), Cllr Guest, Cllr Horner, Cllr Taylor
& Cllr Van Oosterhout.

Also Present: Cllr R Waltham, Cllr C Sherwood, 1 resident & Clerk to the Council
– Deb Hotson.

1909/01 **Apologies for absence**

Apologies for absence received from Cllr Busby.

1909/02 **Public Participation**

Resolved - to temporarily suspend the meeting for a period of no more than 15 minutes to allow for a period of public participation. Members of the public may raise subjects, which they wish to bring to the attention of the Parish Council. Items relating to matters on the agenda will be taken first and any decisions will be made when the meeting is declared opened.

A resident raised the following issues: -

- Dog fouling, particularly on New Street. Anyone witnessing residents not cleaning up after their dogs to report to the Dog Warden. Advice can be provided by contacting the Clerk or Councillors.
- HGV entering the village. Registrations number to be obtained and provided to the Clerk to report to VOSA. This can also be taken up at the next NATs meeting.
- Drain on Front Street blocked, possibly be tree roots. Cllr Horner stated that he had met with NLC and would be providing a full update in the meeting but briefing NLC are looking into the drainage in the parish. Cllr Waltham will also ask NLC Drainage for an update.

Resolved – the meeting was re-opened.

1909/03 **Declaration of Interest**

a. To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.

None declared.

b. To note dispensations given to any member of the council in respect of the agenda items listed below.

None outstanding.

1909/04 **Minutes of Previous meeting**

Resolved - Minutes of the Parish Council meeting held on Tuesday 16th July, 2019 were approved and signed as a true and correct record.

1909/05 **Clerk's Report**

- a. Clerk has informed NLC that the PROW's are not being maintained. Agenda item.
- b. Clerk has reported highway issues to NLC.
- c. Clerk has had the YouTube video removed with regard to the Elsham Nature Reserve.

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- d. Clerk to place the CEP on to the website and send to NLC. Waiting for final copy.
- e. Ancholme Valley Project information placed on to the website.

1909/06 Report from Ward Cllrs on NLC issues

To receive a report from the Ward Councillors on North Lincolnshire Council issues.

Cllr C Sherwood stated that Brigg Leisure Centre is now opening at 6am for early risers and this may also be trailed at Barton Leisure Centre.

Cllr Waltham stated that NLC have been awarded £1m for Broadband connectivity.

The Woodland Trust, and NLC now formally part of the Northern Forest has launched an initiative to provide trees to be planted on any land as long as permission is sought. It was hoped to plant a million trees.

Over 7,000 free swims had been undertaken over the summer holidays.

The Library has now merged with the Leisure Centre at Barton and with the Summer Reading Challenge this saw over 400 books being taken out for reading.

NLC have formally agreed their 5-year land supply.

Regular meetings are being held with regard to British Steel and a meeting with the new potential owners – a Turkish Military Pension Fund, the 4th biggest investor in Steel with a bank of customers.

Sir John Nelthorpe school sees a new Art & Culture Centre which will seat 150/200. There will be cinema clubs and performances.

NLC are moving from chemical to burning methods for weeds on high amenity roads and footpaths.

7pm Ward Cllrs left the meeting.

1909/07 Delegates Reports

- a. To receive an update report on activities with regard to the play area.

Cllr Evison has been in contact with Sovereign for caps and concerns with regard to the bar press that keeps popping out. Sovereign to attend site.

- b. To receive an update on the Elsham Nature Reserve.

Management Agreement – Clerk to chase with NLC Andrew Taylor.

Cyclists – this seems to have calmed down other than one incident.

Signage – Clerk to order 2 x 6mm signage.

- c. To receive an update from the latest LVF.

Cllr Taylor updated the Council on the potential provision of an LVF website. This will be discussed further after the next LVF meeting when Cllr Taylor has gained more information. The Tourism Leaflet has nearly been completed and funding streams are being looked into.

The Low Villagers Quiz is being held on 06/12. Cllr Taylor to ask round for residents who would like to be in the Quiz Team.

- d. To receive an update from with regard to the BT Kiosk refurbishment determining any further actions required.

Cllr Van Oosterhout updated the Council. Once the flowers have died back the Kiosk will be painted. Cllr Guest to co-ordinate the winter planting.

Clerk to write a thank you letter to the resident who has cleaned and kept up the maintenance of the kiosk through the summer months.

- e. To receive the completed safety check sheets determining any actions required.

Cllr Evison provided the check sheets from the play area.

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- f. To receive an update report for the VE Day May 2020 Celebrations determining actions required.
To date there has been no volunteers to help arrange an event.
Cllr Van Oosterhout to put an article on Facebook asking for volunteers and ideas.
- g. To consider the application received for a parish handyman determining actions required.
Cllrs Guest and Van Oosterhout to create a job description.
Clerk stated that the issue of Insurance needs to be stated as if anyone were to work for the Council they would be covered under the public liability.
A resident left the meeting at 7.25pm.
- h. To determine actions with regard to the Christmas Tree Event for this year.
Cllr Guest to make contact with Sophie Dunn to confirm if a tree is available for this year.
Cllr Van Oosterhout to check with the vicar if either 3rd or 10th December would be suitable for the switching on of the Christmas Tree lights.
Cllr Busby to create a Risk Assessment and the lights to be PAT tested prior to use.
- i. To receive an update report from the Singleton Birch Local Liaison Meeting determining any actions required.
Unfortunately, no one attended the meeting. The meeting will be held once a year.
- j. To receive an update on the parish projects determining actions required.
Heritage Trail – the community fund has been received for £600 meaning the Parish Council would have to put £482 as per the current quotes. Clerk to confirm the preferred supplier quote is still valid and a draft is provided for Council to discuss for the next meeting.

1909/08 Police Matters / NATs / Neighbourhood Watch (NHW)

To receive an update verbal / written report from: -

Humberside Police/NATs – the next NATs is scheduled for 24/09. Cllr Van Oosterhout to mention the HGV entering the village.

NHW representative – the NHW representative has received an invite to the next NATS. Nothing has been brought to the attention of the NHW Co-ordinator.

1909/09 Highways / Neighbourhood Services / NLC issues

- a. To receive an update report with regard to the draining on Barnetby Lane/Front Street determining any further actions required.

Cllr Horner met with an NLC Drainage representative originally to discuss the gully on the base of Barnetby Lane hill.

The grass has been cut either side of the hill and the gully is yet to have a full clean but apparently traffic management has to be in place to do this although the recent grass cutting was undertaken by men and stop and go signage.

NLC are in communication with Anglian Water with regard to the water leak on Front Street. A blocked drain along New Street has been cleared.

- b. To consider the response received from NLC with regard to the maintenance of the PROW's.
The Clerk is speaking with NLC about the maintenance of the PROW's.
- c. To notify the Clerk of any further issues to be taken up with NLC.

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The bus stop timetable has been moved to site on the rear of the bus shelter and the pole removed.

Clerk to report pot holes adjacent to the bus shelter and 2 that are on Maltkiln Lane.

Clerk to ask that the lights are exchanged for LED on Doll Lane and Church Walk snickets. The vegetation has been cut back.

Clerk to thank NLC for the new 30mph signs but question that the ones on Front Street/Church Street have not been moved further up the hill as discussed.

1909/10 **Planning**

To receive any decisions from North Lincolnshire Council and to consider the following applications.

The following applications were submitted to NLC under the Clerks Delegated Powers.

2019/1006 – planning permission for change of use of barn to residential and associated works land south of the Mount, 20 Barnetby Lane. **Under the Clerks Delegated Powers and due to time constraints, a response of no objection or comment has been submitted to NLC.**

2019/1162 – planning permission to retain a temporary store for liquid organic waste – amended description – planning permission to retain a tank for the storage of liquid organic waste at Dodds Wold Farm, access roads in disused airfield. **Under the Clerks Delegated Powers and due to time constraints, a response of no objection or comment has been submitted to NLC.**

The following planning applications received from NLC were discussed by the Parish Council.

2019/1193 – planning permission to convert barn to dwelling at Elsham Chalk Barn, access roads in disused airfield.

Resolved – no objection or comment.

2019/1269 – listed building consent to convert barn to dwelling at Elsham Chalk Barn, access roads in disused airfield.

Resolved – no objection or comment.

2018/2330 – outline planning permission to erect eight semi-detached dwellings and construct access (scale, appearance and landscaping reserved for subsequent approval) at 21 New Street. An appeal has been made to the Secretary of State. Parish Council to determine actions required.

Resolved – Clerk to state that the previous comments submitted to NLC still are valid and add that now NLC have the 5-year plan in place the NLC planning policies should be adhered to.

1909/11 **Correspondence for Discussion/Decision**

a. To be notified of the NLC Notice of Review of Polling District and Places 2019 determining actions required.

Notices placed onto the website and notice board.

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- b. To be notified of the North Lincolnshire Community Safety Crime Reduction Fund determining actions required.
Item noted.
- c. To be notified of the Community Cohesion Officers Introduction to NATs.
Item noted.
- d. To be notified of the Best Kept Village 2019 results determining actions required.
Clerk to advise CPRE that 6 members will be attending the presentation event.
- e. To consider attendance to the ERNLLCA AGM scheduled for Thursday 19th September.
The Clerk will be attending the event.
- f. To be notified of the HWRA Newsletter, Strategy 2018-2020 and Membership Renewal determining actions required.
Resolved – Clerk waiting for confirmation of the cost as not a full year. If this is confirmed at £12.50 the Parish Council will join the membership, if this is not the case they will wait until the next financial year to join for the full year.
Correspondence for Information
- e. Pension Regulator Legal Duties.
- f. NLC Highway updates.
- g. Humber Newsletter – Sept 19.
- h. ERNLLCA NALC Chief Executive Bulletin
- i. ERNLLCA Policy Consultation – Independent Review into Local Government Audit.
- j. ERNLLCA new Financial Regulations – Clerk to review and place on the next agenda for approval.
- k. CPRE – project information to clarify the purpose of CPRE.
- l. ERNLLCA Newsletter – August 19.
- m. Minutes of the Singleton Birch Liaison meeting held 10/09/19.

1909/12 **Accounts**

- a. To consider the request for the funding of an LVF website and ongoing costs determining actions required.
Defer until after the next LVF meeting.
- b. To consider the website accessibility statement requirement as detailed from Vision ICT determining actions required.
Resolved – approval for Vision ICT to write the statement and upload on to the website.
- c. To consider a donation to the HWRA for The Voluntary Car Service provided to residents in the parish.
Resolved – a donation of £50 to be provided.
- d. To consider the CPRE membership renewal.
Resolved – approval to renew the membership for 2019/20.
- e. To approve the monthly accounts for payment. See financial report.
Resolved – approval of the accounts for payment.

17.07.19	L Guest	Kiosk planting	£10.00
17.07.19	C Busby	Nature Reserve signage	£30.99
17.09.19	D Hotson	Salary & Tax	
17.09.19	ERNLLCA	Being a Good Cllrs – part 2	£67.50

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17.09.19	A Sissons	Elsham Park Ground Maintenance	£148.00
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1909/13 **Minor Items**

a. To take any points from members.

- Cllr Guest stated that a complaint had been received about the type of flowers planted on the Church Street/Front Street triangle. This area is on the list to be developed.

b. Matters of correspondence for information which arrived after the agenda was posted.

- ERNLLCA Annual Conference 2019 – to allow for a reduction in costs it was agreed to book Cllr Busby on to the conference and resolve at the next meeting.
- NATs minutes of the meeting held 04/06/19.

1909/14 **Agenda Items for the next meeting**

- Financial Regulations.
- ERNLLCA Annual Conference 2019 attendance approval.

1909/15 **To confirm the date and time for the next meeting of the Parish Council as Tuesday 15th October, 2019 at 6.30pm at Elsham Village Hall.**

1909/16 **To consider the exclusion of the public and press in accordance with the Public Bodies (Admission to Meetings) Act 1960 s1(2) due to the confidential nature of the items to be discussed.**

The meeting closed at 8pm.