

ELSHAM PARISH COUNCIL

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Minutes of the meeting of Elsham Parish Council held on Tuesday 26th April 2022 commencing at 6.30pm, at the Village Hall Elsham

Present: Chair - Cllr Sandra Van Oosterhout
Cllr Andrew Horner, Cllr Sarah Burton, Cllr Mark Wood Cllr Steve Moir and Cllr Jane Ousby
Clerk – Holly Hanson

No members of the public attended.

21/22 –0401 **Apologies**

Apologies were noted from Ward Councillors.

21/22 –0402 **Public Participation**

No members of the public attended.

21/22 – 0403 **Declaration of Interest**

a) No declarations of interest.

21/22 – 0404 **Minutes of Previous meeting**

Resolved – That the minutes of the Parish Council meeting held on Tuesday 15th March 2022 were reviewed and agreed as an accurate and true record and signed accordingly .

21/22 – 0405 **Report from Ward Councillors**

No Ward Councillors attended

21/22 - 0406 **Highways, Drainage, Footpaths and NLC issues**

- a) To update on the following outstanding issues:
- i) Church Street drainage issues – No update.
 - ii) Waterlogged PROW alongside the Church – The Clerk has set a detailed design for this to NLC, Cllr Moir to liaise with landowner on design.
 - iii) Hedge at Anglian Water Treatment Works – No resolution with Anglian Water. Clerk to report to NLC
 - iv) Build-up of leaves blocking gully on Barnetby Lane – No update
 - v) Doll Lane Footpath rotten fingerpost – No update
- b) Councillors also discussed the following highways and other issues:
- i) Hedge opposite Barnetby Services is very overgrown and prevents access to the footpath alongside the highway – Clerk to report to NLC
 - ii) Resurfacing is required on Front Street, New Street, Barnetby Lane and Vicarage Lane – Update required for when these are in the programme
 - iii) Pothole on Front Street near School House – Clerk to Report

Councillors requested a Village walkabout with highways, Drainage and Ward Councillors – Clerk to arrange.

21/22 – 0407 **Police Matters / Neighbourhood watch / NATs**

a) There had been a recent issue with a doorstep trader in the Village.

21/22 – 0408 **Planning**

a) No planning applications received.

ELSHAM PARISH COUNCIL

- b) No planning decisions received
Councillors stated that the appeal for PA2021/68 The Old Cottage Church Street had been decided and dismissed. It was noted that this decision had not been communicated to the Parish Council or to individual objectors.

21/22 – 0409 – **Parish Projects, Reports and other Parish Matters**

- a) Councillors received updates on the following parish projects for 2021/22:
- i) There was no update to planning permission for the Plough.
 - ii) Councillors discussed the possibility of Installing the bench in the quarry by utilising a nearby gap in the hedge. To be explored further ahead of the next meeting.
 - iii) Councillors discussed that the kiosk is not suitable for the seed exchange due to significant issues with the door. An alternative location will be identified for a seed exchange.
- b) Councillors received the following reports:
- i) Play area.
Councillors extended thanks to Cllrs Horner and Wood for repairing the Rota Net
It was noted that the equipment in the play area requires cleaning.
 - ii) Elsham Nature Reserve.
Signs have been cleaned and an area cleared to prepare for the orchids flowering
No progress has been made on a site visit – Clerk to follow up with Cllr Waltham.
 - iii) Low Villages Forum.
The Clerk gave an update stating that she was still awaiting installation of posts by NLC.
- c) Councillors discussed spending on planting discussing that the majority of expenditure for the year would be in the forthcoming month.

Resolved – Councillors resolved a budget of £900 for spending over the forthcoming month

Cllr Horner outlined proposals for the installation of a bug hotel on the tree stump at the Village Hall.

Resolved – Councillors resolved a budget of £40 for the purchase of a bug hotel

- d) Cllr Van Oosterhout is working on a Tesco Bags of Help application and has requested a £500 grant.
- e) Councillors discussed the placement of highway litter signs on the entrance to the Village, and method of supporting the signs – Clerk to obtain further details of signs from NLC
- f) Councillors discussed the Parish Council website and a communications plan for 2022/23 – it was agreed that Cllrs Ousby, Burton and Van Oosterhout would work on initial ideas for this.
- g) It was noted that the next edition of the Leader was due for publication later in the month, the forthcoming Parish Council meetings for the 2022/23 year and new Clerk's contact details to be included together with the Chair's report.
- h) Councillor Van Oosterhout proposed the installation of Owl Boxes in the Quarry, and will obtain quotes for the May meeting.
Cllr Van Oosterhout stated that there were a number of seeds that had been collected from one of the sunflowers in the Village last year and that it would be nice to have a sunflower competition this year. With prizes for the broadest head and tallest sunflower. All Councillors were in support of this, and it was proposed that there should be a £15 prize for each of the 2 winners.

Resolved – A budget of £30 was resolved for prizes for growers of the two winning sunflowers

21/22 – 0410 **Jubilee Celebrations**

- a) Cllr Burton gave an update on plans for the Jubilee celebrations, stating that she had completed a risk assessment course for the events. The current priority was securing raffle prizes from local businesses.

Resolved – It was unanimously resolved that Cllr Burton be given a £200 budget for spending on the Jubilee Celebration over the forthcoming month.

Councillors discussed the Beacon lighting which is to take place at 9:45pm on Thursday 2nd June. Cllr Ousby stated that marquee pegs and a post for the beacon were still required.

Resolved – That Cllr Ousby be given a £65 budget for the purchase of marquee pegs and a post.
Tickets have now been printed for the evening event.

ELSHAM PARISH COUNCIL

21/22 – 0411 **Clerk’s Report**

- a) The Clerk updated on any items requiring attention since the March meeting.

21/22 – 0412 **Accounts**

- a) Current financial position reviewed by all Councillors.
Resolved – That the Financial Summary and Bank Reconciliation be noted and signed by Cllr Van Oosterhout

- b) Bank statements reviewed by all Councillors.
Resolved – That the document be noted and signed by Cllr Van Oosterhout
Councillors noted the following invoices already paid:

- c) 28th March 2022 – ERNLLCA – Councillor Training - £72.00
- d) 28th March 2022 – CPRE – BKV Entry – £25.00
- e) 28th March 2022 – Cllr S Burton – Jubilee – £168.23
- f) 29th March 2022 – JB Rural – Verge cutting - £186.00
- g) 5th April 2022 – Vision ICT – Domain Renewal - £66.00
- h) 21st April 2022 – Cllr S Burton – Jubilee - £49.56

Councillors approve the following invoices for payment:

- i) ERNLLCA – Annual Membership - £330.17
- j) Cllr S Moir – Oil for Strimmer - £20.00
- k) Cllr J Ousby – Play area seed and defender granules - £26.54
- l) Cllr A Horner – Grass edging - £49.79

21/22 – 0413 **Ongoing, Minor Items, Correspondence and Agenda Items for the next meeting**

- a) There were no updates for the meeting on any progress on items not requiring decision and resolution, not otherwise detailed on the agenda
- b) Councillors discussed the following item of correspondence received:
 - i) Correspondence re Bonby Preschool – Request for donation to develop a large piece of land for the children to grow vegetables and other outdoor activities. It was noted that there were children within the Village that attended Bonby Preschool

Resolved – That a donation of £100 be given to Bonby Pre-school using S137 LGA 1972.

- c) No correspondence had arrived since agenda was posted.
- d) There were no agenda items presented for the May Meeting.

21/22 – 0415 **Date and time of forthcoming meetings**

- a) The next Parish Council meeting will be held on Tuesday 17th May 2022.

21/22 – 0416 **To consider the exclusion of the public due to the confidential nature of the items to be discussed.**

- a) To discuss the NJC Pay Award for April 2021 and resolve any action
Resolved – To accept the NJC Pay Award for April 2021
- b) To discuss back pay for previous Clerk as a result of the above Pay Award
Resolved – To pay back pay to the previous Clerk.