

# ELSHAM PARISH COUNCIL

Parish Clerk – Holly Hanson  
Appledore, 26 Main Street, Horkstow, Barton-upon-Humber, DN18 6BG  
TEL: 07393 21 30 30  
EMAIL: clerk@elshamparishcouncil.gov.uk  
www.elshamparishcouncil.gov.uk

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## Minutes of the meeting of Elsham Parish Council held on Tuesday 18<sup>th</sup> October 2022 commencing at 7pm, at the Village Hall Elsham

Present: Chair - Cllr Sandra Van Oosterhout  
Cllr Mark Wood, Cllr Steve Moir, Cllr Jane Ousby and Cllr Sarah Burton  
Clerk – Holly Hanson  
Ward Councillors – Cllr Carl Sherwood

No members of the public attended.

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### 22/23 - 1001 Apologies

Apologies were noted from Cllr Andrew Horner and Ward Councillors Nigel Sherwood and Rob Waltham.

### 22/23 - 1002 Public Participation

No members of the public present.

### 22/23 - 1003 Declaration of Interest

- a) Cllr Jane Ousby declared an interest in item 22/23 – 1011 f) payment of expenses
- b) No dispensations given.

### 22/23 - 1004 Minutes of Previous meeting

Resolved – That the minutes of the Parish Council meeting held on Tuesday 19<sup>th</sup> July 2022 were reviewed and agreed as an accurate and true record and signed accordingly.

### 22/23 - 1005 Report from Ward Councillors

- a) Cllr Carl Sherwood gave an update stating that this year's In Bloom Grant would be a combined Winter and Spring, with the deadline for submissions in November.  
Reporting on the new pothole patching machine, Cllr Sherwood stated that it is working well and can complete in one day the work that would take a full week by hand.  
NLC has been invited to apply to be an investment area which if successful would drive to create jobs and promote industry and business.  
NLC continue to work with Natural England on the extension of the Wolds AONB, Government are currently working to streamline the process.  
Cllr Wood raised that there were several planning applications in the village that appear to be not progressing – Cllr Sherwood to look into updates on these

### 22/23 - 1006 Highways, Drainage, Footpaths and NLC issues

- a) Councillors received updates on the following outstanding issues:
  - i) Barnetby Lane gulleys – These have been cleared and the channel cleared of leaves, however the gully frequently becomes covered with leaves and debris which prevent it from being effective in periods of heavy rainfall
  - ii) Resurfacing around village – Hall Lane, Front Street and New Street = Awaiting date for these works
  - iii) Best Kept Village signs – Updated signs have been ordered
  - v) Weed spraying around the village – This has been completed by NLC, but appears to have been ineffective.

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- b) Councillors discussed access to Church PROW noting that access to the PROW was currently open from the Church. This will be monitored going forward. It was also noted that the bottom of the path on Church Lane remains dry.
- c) Councillors discussed that during the recent resurfacing works on Front Street, tarmac has spilled over the edges of the road onto the church path, when this has been flattened down, it has created a ridge on the bottom of the church path, which would make it difficult for wheelchairs etc. to access Church Path – Clerk to report

## **22/23 - 1007      Police Matters / Neighbourhood watch / NATs**

- a) No neighbourhood watch or NATs matters were raised.  
The Clerk updated that she had reported the large quantity of Echo Falls wine bottles that continue to be found in the area to the local policing team who would ensure they increased patrols in the area.  
The Clerk updated that there had been an increase in Diesel and agricultural GPS thefts, as well as poaching issues in the local area.

## **22/23 - 1008      Planning**

- a) No planning applications received
- b) No planning decisions received
- c) No other planning matters were discussed

## **22/23 - 1009 – Parish Projects, Reports and other Parish Matters**

- a) Councillors received the following reports:
  - i) Play area – One of the Pull up Bars has come away from the wooden frame, it has been taped off and the original supplier contacted as it is still under warranty, but no response received – Cllr Jane Ousby to follow up.  
The swings and climbers are looking tatty and need repainting – Request Handyman jetwash and paint. Moles are currently quiet.
  - ii) Elsham Nature Reserve – Areas have been cut, and some baled, however there is some still to be baled. Strimming is scheduled in. The teasels will be left until January for wildlife. Further Owl and Bat boxes to be out up over coming months.
  - iii) Village Asset Checklists were received from Cllrs van Oosterhout, Wood, Burton and Horner – No issues noted.
- b) The Clerk updated on the installation of the plough, there are several services running underneath the location, however on scrutiny of maps of services, it is felt that the plinth for the plough will not interfere with these – Clerk to feed back to NLC.
- c) Councillors discussed the budget for village Winter planting. It was noted that Elsham Parish Council had been awarded a £50 voucher for British Garden Centres as prize for winning the Small Village category of Best Kept Village, these funds will be spent on Winter pansies and other bedding plants. Cllr Van Oosterhout requested a budget of £150 for the forthcoming month to be spent by Cllr Horner.

### Resolved – Councillors resolved a budget of £150 for spending over the forthcoming month

- i) Councillors discussed the In Bloom Grant for 2022/23 discussing that an application for funds to spend on bedding plants and compost for the forthcoming year
- d) Councillors discussed that there was a litter pick scheduled and that installation of highway litter signs would take place at the same time. Additional litter picking equipment and bags had been received from NLC.
- e) Councillors discussed the Parish Council website and a communications plan for 2022/23.
- f) Cllr Mark Wood gave an update from the Low Villages Forum stating that Cllr Sarah Harriman of Bonby Parish Council would take over as Chair in December. The Low Villages Speed signs have been installed in their initial location, and will be coming to Elsham at the start of November.

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Councillors discussed formation of a team for the Low Villages Quiz, and also the deadline for questions for the Low Villages News Quiz.

- g) Councillors discussed that they would like to plan an event for the Kings Coronation, ideas to be brought to the November meeting for further discussion
- h) No other Parish Matters were discussed

## **22/23 – 1010      Stevenson and Julian Charity Trust Fund**

- a) Councillors discussed working more closely with the Stevenson and Julian Charity Trust Fund who donate money to the senior citizens of Elsham and financial support for young people (i.e. books etc.).

Resolved – That Elsham Parish Council would donate £500 annually to the Stevenson and Julian Trust to be reviewed annually, with a nominated member of the Parish Council becoming a trustee of the Charity.

## **22/23 – 1011      Christmas Tree**

- a) Councillors discussed arrangements for the Christmas Tree lighting event. Cllr Sarah Burton requested a £50 budget for refreshments etc.

Resolved – Councillors resolved a £50 budget for the Christmas Tree Lighting event.

## **22/23 – 1012      Further Devolution opportunities**

- a) Discussions on further devolution opportunities presented by NLC was deferred to the November meeting.

## **22/23 – 1013      Verge and PROW Cutting**

- a) Councillors reviewed the verge and PROW cutting provision during the 2022/23 season, stating that they were very happy with the provision from the current contractor.

Resolved – To continue with the current contractor for the forthcoming 2023/24 season.

## **22/23 – 1014      Clerk's Report**

- a) Clerk reported on any items requiring attention since the July meeting on any subject not separately on the Agenda.

## **22/23 – 1015      Accounts**

- a) Current financial position reviewed by all Councillors.

Resolved – That the Financial Summary and Bank Reconciliation be noted and signed by Cllr Van Oosterhout.

- b) Bank statements reviewed by all Councillors.

Resolved – That the document be noted and signed by Cllr Van Oosterhout

Councillors noted the following invoices already paid:

- c) 25<sup>th</sup> July 2022 – HWRA – Membership - £25.00 (Local Government Act 1972, s143)
- d) 25<sup>th</sup> July 2022 – Autela – Q1 Payroll - £32.40 (Local Authorities (Goods and Services) Act 1970 ch 39)
- e) 19<sup>th</sup> August 2022 – Cllr Andrew Horner – Plants - £53.24 (Public Health Act, s164)
- f) 19<sup>th</sup> August 2022 – Cllr Jane Ousby – Seed Exchange - £109.99 (Local Government Act 1972, s137)
- g) 19<sup>th</sup> August 2022 – Sissons Gardening Services – Grass Cutting - £248.00 (Local Government (miscellaneous provisions) Act 1976, s19; Highways Act 1980; s96 & Public Health Act, s164)
- h) 23<sup>rd</sup> September 2022 – Balfour – Playground Rent - £30.00 (Public Health Act, s164)
- i) 23<sup>rd</sup> September 2022 – Autela – Q2 Payroll - £41.16 (Local Authorities (Goods and Services) Act 1970 ch 39)
- j) 23<sup>rd</sup> September 2022 – Sissons Gardening Services – Grass Cutting - £502.50 (Local Government (miscellaneous provisions) Act 1976, s19; Highways Act 1980; s96 & Public Health Act, s164)
- k) 12<sup>th</sup> October 2022 – Cllr Andrew Horner – Plants - £13.47 (Public Health Act, s164)
- l) 12<sup>th</sup> October 2022 – Sissons Gardening Services – Grass Cutting - £404.00 (Local Government (miscellaneous provisions) Act 1976, s19; Highways Act 1980; s96 & Public Health Act, s164)

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- m) 12<sup>th</sup> October 2022 – Vision ICT – Website Hosting - £225.76 (Local Government Act 1972, s142)
- n) 12<sup>th</sup> October 2022 – North Lincs Council – SLA Agreement - £265.20 (Public Health Act, s164)

Councillors approved the following invoices for payment:

- o) Newton Printing Services – Elsham Leader - £115.23 (Local Government Act 1972, s137)

**22/23 - 1016            Ongoing, Minor Items, Correspondence and Agenda Items for the next meeting**

- a) There were no updates for the meeting on any progress on items not requiring decision and resolution, not otherwise detailed on the agenda
- b) No items of correspondence had been received.
- c) No items of correspondence had been received since the agenda was posted.
- d) Low Villages News, and proposal for a sandpit in the Play Area to form agenda items for the November meeting.

**22/23 - 1017            Date and time of forthcoming meetings**

- a) The next Parish Council meeting will be held on Tuesday 15<sup>th</sup> November 2022.

**22/23 – 1018            To consider the exclusion of the public due to the confidential nature of the items to be discussed.**

- a) To pay Clerk’s wages and expenses
- Resolved** – To pay Clerk’s salary and expenses (Local Government Act 1972, s112)