

ELSHAM PARISH COUNCIL

Parish Clerk – Holly Hanson
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Dear Councillor,

You are hereby invited to attend the Discussions of Elsham Parish Councillors on Tuesday 15th February 2022. The meeting will commence at 6.30 pm at the Village Hall, Elsham.
The agenda is set out below.

The public and press may attend the meeting.

The recording at Council Meetings is allowed with the full knowledge of the Chairman of the meeting and must be conducted openly.

Holly Hanson

Holly Hanson – Proper Officer – Elsham Parish Council
10th March 2022

Agenda

21/22 – 0301 Apologies

To note apologies for absence.

21/22 – 0302 Public Participation

To resolve, if necessary, to temporarily suspend the meeting for a period of no more than 20 minutes to allow for a period of public participation. Members of the public may raise subjects, which they wish to bring to the attention of the Parish Council. Items relating to matters on the agenda will be taken first and any decisions will be made when the meeting is declared opened. It should be noted that decisions cannot be made on items not on the agenda. Meetings may be recorded.

21/22 – 0303 Declaration of Interest

- a) To note and record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.
- b) To note any dispensations granted to any member of the council in respect of the agenda items listed below

21/22 – 0304 Minutes of Previous meeting

- a) Notes of the Discussions of Councillors held on Tuesday 15th February 2022 to be approved.

21/22 – 0305 Report from Ward Councillors

Ward councillors to update the Parish Council on activities within North Lincolnshire Council.

21/22 - 0306 Highways, Drainage, Footpaths and NLC issues

- a) To update on the following outstanding issues:
 - i) Church Street drainage issues.
 - ii) Waterlogged PROW alongside the Church.
 - iii) Road closure sign in the hedge at 5-way crossroads, and faded bends in the road sign on the B1203.

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- v) Hedge at Water Treatment Works
- vi) Build-up of leaves blocking Gully on Barnetby Lane
- c) To discuss any other highways, drainage, footpath and NLC issues and resolve any action.

21/22 – 0307 Police Matters / Neighbourhood watch / NATs

- a) To receive updates from Humberside Police, Neighbourhood Watch Representative and NATs and resolve any action.

21/22 – 0308 Planning

- a) No planning applications received
- b) No Planning Decisions Received

21/22 – 0309 – Parish Projects, Reports and other Parish Matters

- a) To receive an update on the following parish projects for 2031/22:
 - i) Location/Planning permission for the plough.
 - ii) Nature Reserve – Bench.
 - iii) Seed exchange at the Kiosk.
- b) To receive the following reports and resolve any action:
 - i) Play area.
 - ii) Elsham Nature Reserve.
 - iii) Low Villages Forum.
- c) To receive an update from Cllr Van Oosterhout on the Tesco Bags of Help Fund and resolve any action.
- e) To discuss the Parish Council website and a communications plan for 2022/23.
- f) To discuss any other Parish Matters and resolve any action.

21/22 – 0310 Jubilee Celebrations

- a) To receive an update from Cllr Burton on plans for the Jubilee Celebration and resolve any action.
- b) To approve a budget for spending on the Jubilee for the forthcoming month by Cllr Burton.

21/22 – 0311 To Formally resolve decisions unable to be actioned under LGA 1972 Section 101

- a) T21/22 – 0111 – Updated Banking Mandate
- b) T21/22 – 0212 – Appointment of Internal Auditor for 2022/23
- c) T21/22 – 0213 – Adoption of new Town and Parishes Code of Conduct

21/22 – 0312 Clerk's Report

- a) Clerk to present a report on any items requiring attention since the February meeting on any subject not separately on the Agenda.

21/22 – 0313 Accounts

- a) To review current financial position.
 - b) To note and sign new bank statements.
- To note the following payments already made:
- c) 15th February 2022 - Vision ICT – Annual E-mail Hosting - £151.20
 - d) 25th February 2022 – ICO – Data Protection Fee - £35.00
 - e) 8th March 2022 – Balfours – Play Area Rent - £30.00
 - f) 9th March 2022 – Elsham Village Hall – Hire 2021/22 - £140.00
- To approve the following invoices for payment:
- g) Low Villages Forum – Speed Sign Contribution - £327.88
 - h) NLC – Posts for Speed Signs - £600.00

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21/22 – 0314 Ongoing, Minor Items, Correspondence and Agenda Items for the next meeting

- a) Councillors to update the meeting on any progress on items not requiring decision and resolution, not otherwise detailed on the agenda.
- b) To discuss the following items of correspondence received and resolve any action:
 - i) Correspondence re Community Payback Projects
- b) Matters of correspondence arrived since agenda was posted.
- c) To receive from Councillors agenda items for the next meeting.

21/22 - 0315 Date and time of forthcoming meetings

- a) To agree the date and time of the next Parish Council meeting.

21/22 – 0316 To consider the exclusion of the public due to the confidential nature of the items to be discussed.

- a) To discuss Clerks contract and terms of employment and resolve any action.
- b) To discuss the NJC Pay Award for April 2021 and resolve any action.
- c) To discuss back pay for previous Clerk as a result of the above Pay Award.